

**MINUTES OF THE REGULAR
AUGUST 17, 2015
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular August 17, 2015 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present: Secretary John Sklencar and Vice Chairman/Treasurer Richard Carlin. Secretary/Treasurer Edward Thompson and Member Stan Rockovich were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Melissa Fiala, Esq., Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

The minutes from the March 23rd, April 27th, May 18th, June 22nd, and July 27, 2015 meetings were tabled due to lack of a quorum for members that attended those meetings.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.

FINANCIAL REPORT

Mr. Sullivan briefly reviewed the financial report with the Board.

REASURER'S REPORT

Requisitions

On motion of Mr. Carlin, seconded by Mr. Sklencar, Requisition No. 71 a transfer of \$38,777.26 from the BRIF Funds to Operating Account was approved 3-0.

On motion of Mr. Carlin, seconded by Mr. Sklencar, Requisition No. 72, a transfer of \$214,122.27 from the Revenue Funds to Operating Account was approved 3-0.

On motion of Mr. Carlin, seconded by Mr. Sklencar, Bill Payment List 08/15-A in the amount of \$204,499.53 was approved 3-0.

On motion of Mr. Carlin, seconded by Mr. Rocovich, Bond Construction Fund Requisition #44 for Ebert Engineering for Fish Creek WWTP Upgrade Phase II in the amount of \$5,731.56 was approved 3-0.

Releases

On motion of Mr. Carlin, seconded by Mr. Sklencar, Professional Services Releases (TD Bank) in the total amount of \$11,489.70 were approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Stavrides with Mr. Carlin recusing himself, Professional Services Releases (TD Bank) for Warwick Village Commons (WaWa) in the amount of \$778.25 was approved 2-0-1.

At 7:05 p.m. the Board entered into an executive session. No action was taken. The Board reconvened at 7:08 p.m.

SOLICITOR'S REPORT

Authority Business

Ms. Fiala referred the Board to the Solicitor's written report.

WTWSA v. Warwick Realty Company – The court date has been set.

Developments

The Authority Solicitor referred the Board to the written report.

Woodlands at Warwick – The contractor has begun construction of the affluent pump station. The affluent pump station is expected to be completed mid to late September.

ENGINEER'S REPORT

Authority Projects

The Authority's engineer generally reviewed the projects within the written engineering report.

Route 263 Improvements – The paving contractor milled over a valve box causing damage. Repairs have been made to replace the valve box.

Fish Creek Wastewater Treatment Plant Upgrade – The review letter has been finalized.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Electric/Sludge Hauling Invoices – The Board generally reviewed two of the largest operating expenses.

Sailor Property Subdivision Professional Service Agreement – On motion of Mr. Carlin, seconded by Mr. Rockovich, to approve the Professional Service Agreement for the Sailor Property Subdivision was approved 3-0.

Insurance Claim – 1980 Deer Run Drive – On 8/4/2015 the Fish Creek Wastewater Treatment Plant was struck by lightning causing damage to the electrical system of the plant. The repairs were completed on 8/7/2015 with a cost of \$3,238.30. The Authority received an insurance reimbursement for the damages less the \$1,000.00 deductible.

Developments – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

CHAIRMAN'S MINUTE

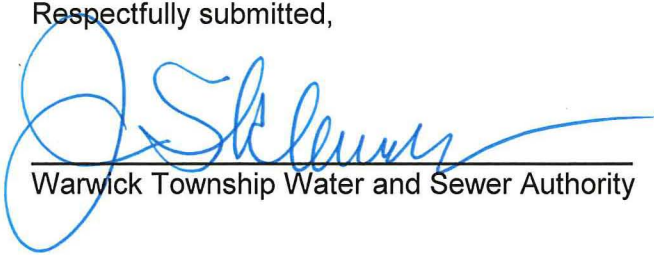
Joint Meeting with the Board of Supervisors – September 18, 2015 at 7:00 a.m.

The Executive Director reminded the Board that the next scheduled meeting will be held on Monday, September 28, 2015 at 7:00 p.m.

Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Carlin, and with a 3-0 vote, adjourned at 7:36 p.m.

Respectfully submitted,

BY:


Warwick Township Water and Sewer Authority