

**MINUTES OF THE REGULAR MEETING
AUGUST 18, 2014
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular August 18, 2014 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present: Secretary John Sklencar and Member Stanley Rockovich. Vice Chairman Richard Carlin and Secretary/Treasurer Edward Thompson were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Esq., Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

The minutes from the July 28, 2014 meeting were tabled due to lack of a quorum from that meeting.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – There were no visitors in attendance.

FINANCIAL REPORT

The Executive Director generally reviewed the various financial reports contained in the meeting packet with the Board.

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Requisition No. 44 a transfer of \$30,833.29 from the BRIF Funds to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Requisition No. 45, a transfer of \$213,024.01 from the Revenue Funds to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bill Payment List 08/14-A in the amount of \$201,517.3 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bond Construction Fund Requisition #30 for Fish Creek WWTP Upgrade Phase II for Ebert Engineering in the amount of \$221.50 was approved 3-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) in the total amount of \$15,918.21 were approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, escrow releases and professional service invoices (pending) in the amount of \$18,437.65 were approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Developer Construction Escrow Release Requisition #2 for Kruse Partnership in the amount of \$16,038.00 was approved 3-0.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

Legal Complaints

Klipper v. Carroll Engineer and WTWSA – Mr. Rudolph noted that his office is waiting for a hearing date from the Commonwealth Court.

Developments

The Bridges of Warwick Development Agreement – On motion by Mr. Sklencar and seconded by Mr. Rockovich, the Board approved the extension of the development resolution and conditional approval to the September 22, 2014 Authority Board Meeting.

Warwick Village Commons Development Agreement – On motion by Mr. Sklencar and seconded by Mr. Rockovich, the Board approved the extension of the development resolution and conditional approval to the September 22, 2014 Authority Board Meeting

Potential Litigation – The Board entered into an Executive Session to discuss potential litigation at 7:05 p.m. The Board reconvened to the regular meeting at 7:12 p.m.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report.

Route 263 Improvements – The Authority's engineer referred the Board to his letter in the meeting packet related to the installation and testing of the new water main on York Road. The letter documents the many problems that the contractor has had passing the required bacteriological test.

Fish Creek Upgrade – Mr. Ebert reported that the special project engineer continues to finalize the design plans and specifications and expects delivery of the documents by the end of September after their internal quality control review.

SCADA Update – Mr. Ebert noted that the system is working well and that staff is working on fine tuning the various setpoints related to the meter pits and their respective control valves.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Electric/Sludge Hauling Invoices – The Board generally reviewed two of the largest operating expenses.

Developments – Executive Director

Lot #27 – Consideration of New Agreement of Sale – Upon Motion of Mr. Sklencar, seconded by Mr. Rockovich and a 3-0 vote, the Board approved the new agreement of sale for Lot #27 as presented by the Executive Director.

U.S. EPA – Groundwater Monitoring Update – Mr. Sullivan reported that the Authority has cooperated by providing access to the Country Crossing water production wells for sampling by the EPA. Results will be provided when available. Additionally, staff has met with several neighboring municipalities to provide a means of sharing information moving forward. The EPA will hold a public information hearing at a future date.

Country Crossing – Draft NPDES Renewal Discussion – The Executive Director reviewed the draft NPDES permit with the Board and noted the significant reduction in the phosphorous limit in the permit. The Board entered into a lengthy discussion related to the technical aspects of the permit and its financial implications to the Authority. Mr. Sullivan suggested that the Board consider special council to represent the Authority in the event that the permit needs to be contested. The Board reviewed the credentials of three firms and on the motion of Mr. Rockovich, seconded by Mr. Sklencar, the Board voted 3-0 to retain the services of Warren/Glass Environment and Water Resources Law Practice.

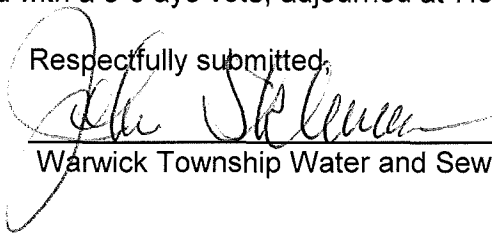
Various Correspondence – Mr. Sullivan referred the Board to the contents of the meeting packet.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Rockovich, and with a 3-0 aye vote, adjourned at 7:50 p.m.

Respectfully submitted,

BY:


Warwick Township Water and Sewer Authority