

**MINUTES OF THE REGULAR MEETING
FEBRUARY 24, 2014
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The Authority met in Executive session at 6:30 p.m. to discuss the Klipper litigation. The Board returned to the regular session at 7:30 p.m. The Chairman announced that the Board had directed the Authority Solicitor to appeal Judge Waite's February 24, 2014 decision upon motion by Mr. Rockovich, seconded by Mr. Sklencar and a unanimous 5-0 vote.

The regular February 24, 2014 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:30 p.m. by Chairman Paul Stavrides. The following Board members were present: Vice Chairman/Treasurer Richard Carlin, Secretary John Sklencar, Secretary/Treasurer Edward Thompson and Member Stanley Rockovich.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Esq., Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Carlin, seconded by Mr. Rockovich, the Board approved the minutes of the December 16, 2013 board meeting by a vote of 3-0-2.

The minutes for January 27, 2014 were tabled.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – None

FINANCIAL REPORT

Mr. Sullivan reported that the audit of the 2013 financial reports is nearly complete and a meeting will be scheduled with the Authority's financial committee to review the information.

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 32 a transfer of \$17,704.45 from the BRIF Funds to Operating Account was approved 5-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 33, a transfer of \$232,870.34 from the Revenue Funds to Operating Account was approved 5-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bill Payment List 02/14-A in the amount of \$208,234.79 was approved 5-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #22 for Ebert Engineering for Fish Creek WWTP Upgrade Phase II in the amount of \$809.00 was approved 5-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #23 for Rudolph, Clarke LLC for Fish Creek WWTP Upgrade Phase II in the amount of \$570.00 was approved 5-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Carlin, the closing of account and disbursement of funds for Mastrocco Subdivision in the amount of \$2,754.00 was approved by a vote of 5-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, professional service releases (TD Bank) for Warwick Village Commons (WaWa) in the amount of \$345.12 was approved by a vote of 4-0 with Mr. Carlin recusing himself from the vote or discussion.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report. He updated the Board with regards to member participation when they cannot be present at a public meeting. Mr. Sullivan will provide his guidance document to the Board.

Legal Complaints

Klipper v. Carroll Engineer and WTWSA – No further update at this time.

Developments

Heritage Creek II – Staff met with the developer and his attorney and provided direction to them with regards to proceeding with Phase II of the development should they desire to modify the approved plans.

Kruse Tool and Die – The Authority Solicitor has returned comments related to the development agreement to the developer's lawyer and is awaiting his response.

Basile Senior Housing – Staff is awaiting resubmission of plans from the developer.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report.

Route 263 Improvements – The Authority Engineer reported that he has completed his review of the shop drawing submittals and work will proceed in the near future.

Fish Creek Upgrade – Coordination continues with the Authority, the design engineer and the manufacturer's representative to finalize the design and bid documents.

SCADA Update – A factory test of the software has been scheduled for March and construction of the SCADA system continues.

North Wales Water Authority Interconnect Update – Final payment has been processed and the work to implement the SCADA controls is ongoing.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Electric/Sludge Hauling Invoices – The Board generally reviewed two of the largest operating expenses.

Lot #27 Update – Mr. Sullivan reported that a revised appraisal will be prepared for the Authority. It was recently determined that a substantial buffer exists on the property that prohibits any structures from being built on that portion of land. The revised report will not create any additional expense for the Authority.

Developments – Executive Director

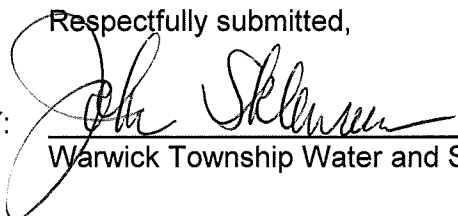
Various Correspondence – Mr. Sullivan referred the Board to the contents of the meeting packet.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Carlin, seconded by Mr. Sklencar, and with a 5-0 aye vote, adjourned at 8:50 p.m.

Respectfully submitted,

BY:



Warwick Township Water and Sewer Authority