

**MINUTES OF THE REGULAR  
July 27, 2015  
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular July 27, 2015 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present: Secretary/Treasurer Edward Thompson, Member Stan Rockovich. Secretary John Sklencar and Vice Chairman/Treasurer Richard Carlin were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director  
Edward Rudolph, Esq., Rudolph Clarke LLC  
Frederick Ebert, P.E., Ebert Engineering

**MINUTES**

The minutes from the March 23<sup>rd</sup>, April 27<sup>th</sup>, May 18<sup>th</sup> and June 22, 2015 meetings were tabled due to lack of a quorum for members that attended those meetings.

**PUBLIC COMMENT**

- A. Confirmed Appointments – There were no confirmed appointments.

**FINANCIAL REPORT**

Mr. Sullivan briefly reviewed the financial report with the Board. The Board reviewed the budget and year to date position of the Authority finances as required by the bond indenture. There was no action taken by the Board.

**TREASURER'S REPORT**

**Requisitions**

On motion of Mr. Thompson, seconded by Mr. Rockovich, Requisition No. 68 a transfer of \$130,631.00 from the BRIF Funds to Operating Account was approved 3-0.

On motion of Mr. Thompson, seconded by Mr. Rockovich, Requisition No. 69, a transfer of \$87,171.06 from the Revenue Funds to Operating Account was approved 3-0.

On motion of Mr. Thompson, seconded by Mr. Rockovich, Requisition No. 70, a transfer of \$294,058.51 from the Revenue Funds to Operating Account was approved 3-0.

On motion of Mr. Thompson, seconded by Mr. Rockovich, Bill Payment List 07/15-A in the amount of \$463,460.57 was approved 3-0.

On motion of Mr. Thompson, seconded by Mr. Rockovich, Bond Construction Fund Requisition #43 for Ebert Engineering for Fish Creek WWTP Upgrade Phase II in the amount of \$2,856.92 was approved 3-0.

## **Releases**

On motion of Mr. Thompson, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) in the total amount of \$3,488.51 were approved 3-0.

On motion of Mr. Thompson, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) for Warwick Village Commons (WaWa) in the amount of \$5,073.39 (June) was approved 3-0.

On motion of Mr. Thompson, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) for Warwick Village Commons (WaWa) in the amount of \$958.04 (July) was approved 3-0.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Rudolph referred the Board to his written report.

Estates at Valley View – Upon motion by Mr. Thompson and seconded by Mr. Rockovich, the following was approved by the Board by an aye vote of 3-0.

I move that the Warwick Township Water & Sewer Authority (“Authority”) Board, by its authorized officers, execute the Development Agreement (“Agreement”) between the Authority and Estates at Valley View, L.P., by its General Partner, Hauck Development Group, LLC, (“Developer”), concerning the construction on Bucks County Tax Map Parcel No. 51-003-023 of three single family houses in addition to retaining the existing single family house on Stony Lane and to connect all houses to the public water distribution and sanitary sewer systems of the Authority, subject to receipt by the Authority of a duly executed Agreement; all payments required of the Developer under the terms of the Agreement; and, all other items deemed necessary by the Executive Director.

### **Developments**

The Authority Solicitor referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's engineer generally reviewed the projects within the written engineering report.

Route 263 Improvements – The Authority Engineer reported that traffic patterns are now shifting and work will commence on the southbound lanes of Route 263. His office continues to perform inspection as required.

Fish Creek Wastewater Treatment Plant Upgrade – Mr. Ebert reported that staff has met to compile a list of comments on the final draft of the construction plans and specifications. Comments will be submitted to the special project engineer for his consideration.

**AUTHORITY REPORT**

**Operations – Executive Director**

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

**Administrative – Executive Director**

Electric/Sludge Hauling Invoices – The Board generally reviewed two of the largest operating expenses.

FCWTP Generator Replacement Update – Mr. Sullivan reported that the new generator is installed, tested and is fully functional. The Board discussed various options for disposing of the old generator.

**Developments – Executive Director**

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

The Board entered into an Executive Session at 7:25 p.m. and reconvened at 7:45 p.m.

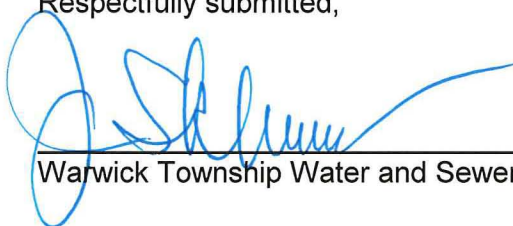
**CHAIRMAN'S MINUTE**

The Executive Director reminded the Board that the next scheduled meeting will be held on Monday, August 17, 2015 at 7:00 p.m.

Adjournment – There being no further business, the Board, upon motion of Mr. Thompson, seconded by Mr. Rockovich, and with a 3-0 vote, adjourned at 7:50 p.m.

Respectfully submitted,

BY:



Warwick Township Water and Sewer Authority