

**MINUTES OF THE REGULAR
June 22, 2015
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular June 22, 2015 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:10 p.m. by Vice Chairman/Treasurer Richard Carlin. The following Board members were present: Secretary John Sklencar and Secretary/Treasurer Edward Thompson. Chairman Paul Stavrides and Member Stan Rockovich were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Esq., Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

The minutes from the March 23rd, April 27th and May 18, 2015 meetings were tabled due to lack of a quorum for members that attended those meetings.

PUBLIC COMMENT

A. Confirmed Appointments – There were no confirmed appointments.

FINANCIAL REPORT

Mr. Sullivan briefly reviewed the financial report with the Board.

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Thompson, Requisition No. 66 a transfer of \$43,226.06 from the BRIF Funds to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Requisition No. 67, a transfer of \$245,321.20 from the Revenue Funds to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bill Payment List 06/15-A in the amount of \$228,047.26 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bond Construction Fund Requisition #42 for Ebert Engineering for Fish Creek WWTP Upgrade Phase II in the amount of \$4,591.27 was approved 3-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$7,456.42 were approved 3-0.

Professional Services Releases (TD Bank) for Warwick Village Commons (WaWa) in the amount of \$5,073.39 was tabled due to lack of a quorum for members at this meeting with Mr. Carlin recusing himself.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

Fish Creek Wastewater Treatment Plant - A payment in the amount of \$150,000 was received by the Authority from the insurance carrier, as specified in the settlement agreement.

Developments

The Authority Solicitor referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's engineer generally reviewed the projects within the written engineering report.

Route 263 Improvements – The contractor is currently working on raising the manholes. The Contractor clogged a manhole located on York Road. Ebert Engineering is working with Wexcon to resolve the issue with the manhole. Wexcon has been billed for the work performed related to the blockage.

SCADA – Final payment has been made for the SCADA System.

Fish Creek Wastewater Treatment Plant - Ebert Engineering provided the Board with an updated schedule of the project. All plans will be submitted to Ebert Engineering on Friday June 26, 2015 for final review and coordination of the bid.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Electric/Sludge Hauling Invoices – The Board generally reviewed two of the largest operating expenses.

FCWTP Generator Replacement Update – Mr. Sullivan provided an update to the board regarding the installation of the FCWTP Generator.

Review and Approval of the Proposal of Insurance – Paist & Noe, Inc. – After review of the Proposal of Insurance, the Board voted to approve the Proposal by an aye vote of 3-0.

Developments – Executive Director

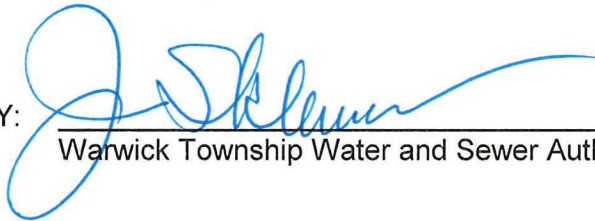
Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Thompson, and with a 3-0 vote, adjourned at 7:40 p.m.

Respectfully submitted,

BY:



Warwick Township Water and Sewer Authority