

## **MINUTES OF THE REGULAR MEETING JUNE 26, 2017 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular June 26, 2017 meeting of the Warwick Township Water and Sewer Authority held at the Fishcreek Wastewater Treatment Plant was called to order at 6:00 p.m. by Chairman Paul Stavrides. The following Board members were present: Vice Chairman Richard Carlin, Secretary John Sklencar, Secretary/Treasurer Edward Thompson and Member Stan Rockovich.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director  
Edward Rudolph, Rudolph Clarke LLC  
Frederick Ebert, P.E., Ebert Engineering

### **MINUTES**

Upon motion of Mr. Sklencar, seconded by Mr. Thompson, the Board approved the minutes of the May 22, 2017 board meeting by a vote of 3-0-2 with Mr. Carlin and Mr. Sklencar abstaining.

### **PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – None

### **TREASURER'S REPORT**

#### **Requisitions**

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Requisition No. 114 a transfer of \$12,991.88 from the BRIF Funds to Operating Account was approved 5-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Requisition No. 115 a transfer of \$296,908.83 from the Revenue Funds to Operating Account was approved by a 5-0 vote.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bill Payment List 06/17-A in the amount of \$244,150.71 was approved 5-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bond Construction Fund Requisition #100 to Cardno BCM for Fish Creek WWTP Upgrade Phase II in the amount of \$9,908.02 was approved 5-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bond Construction Fund Requisition #101 to Ebert Engineering, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$2,946.52 was approved 5-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bond Construction Fund Requisition #102 to LB Industries, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$18,287.50 was approved 5-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bond Construction Fund Requisition #103 to Philip Brothers Electrical Contractors, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$11,077.24 was approved 5-0.

### **Releases**

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) in the total amount of \$15,204.12 were approved 5-0.

On motion of Mr. Thompson, seconded by Mr. Rockovich, Developer Construction and Bond Release #2 for Warwick Mill in the amount of \$46,955.00 was approved 5-0.

### **SOLICITOR'S REPORT**

#### **Authority Business**

Mr. Rudolph referred the Board to his written report.

WTWSA v. Warwick Realty Company, LLP – Mr. Rudolph provided an update to the Board.

#### **Developments**

The Authority Solicitor referred the Board to his written report.

Warwick Mill – Ryan Homes is buying the lots of the development. Mr. Rudolph is working with Mr. Sullivan to finalize an amended development agreement.

### **ENGINEER'S REPORT**

#### **Authority Projects**

Mr. Ebert referred the Board to the Engineers written engineering report.

Fish Creek Sewage Treatment Plant Upgrade – Mr. Ebert provided an update to the Board.

On motion of Mr. Carlin, seconded by Mr. Thompson, Fish Creek Treatment Plant Upgrade, Mechanical Contract Change Order #4 in the amount of \$63,372.97, including a time extension of ninety (90) days was approved 5-0.

On motion of Mr. Carlin, seconded by Mr. Thompson, Fish Creek Treatment Plant Upgrade, Electrical Contract Change Order #2 in the amount of \$16,501.00, including a time extension of ninety (90) days was approved 5-0.

Creek Road Water Main Extension Update – Mr. Ebert provided an update to the Board.

## **AUTHORITY REPORT**

### **Operations – Executive Director**

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

### **Administrative – Executive Director**

U.S. Navy Water Main Extension Project – Mr. Sullivan provided an update to the Board. The EPA is pushing to provide services to the Hartsville area, requesting the area be serviced by Warminster Municipal Authority. The Board recommended the customers in Hartsville be serviced by Warwick Authority.

Resolution No. 2017-04 – DVIT Property & Liability Insurance – By motion of Mr. Rockovich and seconded by Mr. Thompson, the board passed Resolution No. 2017-04 by a vote of 5-0.

Resolution No. 2017-05 – DVIT Health Insurance – By motion of Mr. Rockovich and seconded by Mr. Thompson, the board passed Resolution No. 2017-05 by a vote of 5-0.

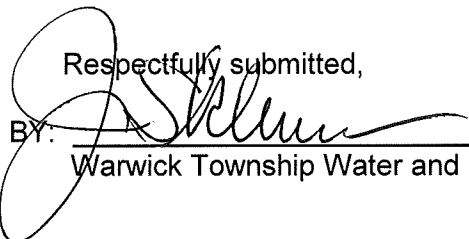
1549 Stony Road Professional Service Agreement – KTMT VII LP – On motion of Mr. Rockovich, seconded by Mr. Thompson, the board approved the PSA for KTMT by a vote of 5-0.

### **Developments – Executive Director**

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

## **CHAIRMAN'S MINUTE**

A. Adjournment – There being no further business, the Board, upon motion of Mr. Rockovich, seconded by Mr. Sklencar, and with a 5-0 aye vote, adjourned at 8:40 p.m.

Respectfully submitted,  
BY:   
Warwick Township Water and Sewer Authority