

**MINUTES OF THE REGULAR MEETING MARCH 27, 2017  
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular March 27, 2017 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Vice Chairman Richard Carlin, Secretary John Sklencar, and Secretary/Treasurer Edward Thompson who arrived at 7:10 p.m. Member Stan Rockovich was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director  
Edward Rudolph, Rudolph Clarke LLC  
Frederick Ebert, P.E., Ebert Engineering

**MINUTES**

Upon motion of Mr. Sklencar, seconded by Mr. Thompson, the Board approved the minutes of the February 27, 2017 board meeting by a vote of 3-0-1 with Mr. Carlin abstaining.

**PUBLIC COMMENT**

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

**REVIEW CHEMICAL BIDS**

The Authority Executive Director presented the results to the Authority Board members. After a tabulation of the bid results were reviewed the following actions were taken by the Board.

- A. Ferric Chloride – Upon motion by Mr. Thompson, seconded by Mr. Rockovich and by a 3-0 vote, the Board awarded George S. Coyne Chemical Company, Inc. a 1 year contract to supply Ferric Chloride for a price of \$38.41/dry cwt.
- B. Ferrous Chloride – There were no bids submitted for Ferrous Chloride.

**FINANCIAL REPORT**

There was no financial report at this time.

The 2016 Financial Audit is near completion. The Audit presentation is expected at the April 2017 meeting.

**TREASURER'S REPORT**

**Requisitions**

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 108 a transfer of \$1,188.50 from the BRIF Funds to Operating Account was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 109, a transfer of \$232,124.64 from the Revenue Funds to Operating Account was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bill Payment List 03/17-A in the amount of \$180,713.14 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #88 to LB Industries, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$165,371.44 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #89 to Philips Brothers Electrical Contractors, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$7,921.98 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #90 to Cardno BCM for Fish Creek WWTP Upgrade Phase II in the amount of \$8,745.47 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #91 to Ebert Engineering for Fish Creek WWTP Upgrade Phase II in the amount of \$1,371.37 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #87 for LB Industries Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$315,168.30 was approved 4-0.

### **Releases**

On motion of Mr. Sklencar, seconded by Mr. Carlin, Professional Services Releases (TD Bank) in the total amount of \$9,163.54 were approved 4-0.

### **SOLICITOR'S REPORT**

#### **Authority Business**

Mr. Rudolph referred the Board to his written report.

WTWSA v. Warwick Realty Company, LLP – Mr. Rudolph provided an update to the Board.

#### **Developments**

The Authority Solicitor referred the Board to his written report.

U.S. Navy Water Main Extension Project – Mr. Rudolph provided an update to the Board.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Executive Director referred to the Board to the Engineers written engineering report.

Fish Creek Sewage Treatment Plant Upgrade– Mr. Ebert provided an update to the Board. Testing of the aeration system will begin the end of March. The project is expected to be completed by the end of June, 2017.

Creek Road Water Main Extension Update – Mr. Ebert provided an update of the project. All of the services have been installed.

Chapter 94 – Mr. Ebert provided an update to the Board.

Small Water Grant – Mr. Ebert provided an update to the Board. Award of the grant is expected by April 10, 2017.

## **AUTHORITY REPORT**

### **Operations – Executive Director**

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Water Data Loggers & Leak Detection Equipment – The Authority purchases eight data logger, leak detection equipment. The Data Loggers can be moved throughout the system to determine where leaks are to reduce water loss.

### **Administrative – Executive Director**

Electric Invoices – The Board generally reviewed one of the largest operating expenses.

Update on Various Proposed Developments – Warwick Mill developer plans have been approved by the Township and Authority.

### **Developments – Executive Director**

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

## **CHAIRMAN'S MINUTE**

A. Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Thompson, and with a 4-0 aye vote, adjourned at 7:34 p.m.

Respectfully submitted,

BY:   
Warwick Township Water and Sewer Authority