

**MINUTES OF THE REGULAR
SEPTEMBER 28, 2015
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular September 28, 2015 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present: Vice Chairman/Treasurer Richard Carlin, Secretary John Sklencar and Secretary/Treasurer Edward Thompson. Member Stan Rockovich was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Esq., Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion by Mr. Carlin, seconded by Mr. Sklencar with a vote of 4-0, the minutes from the March 23rd, April 27th, May 18th, June 22nd, July 27, and August 17, 2015 meetings were approved unanimously.

PUBLIC COMMENT

Confirmed Appointments – There were no confirmed appointments.

TREASURER'S REPORT

Requisitions

On motion of Mr. Carlin, seconded by Mr. Sklencar, Requisition No. 73 a transfer of \$19,285.17 from the BRIF Funds to Operating Account was approved 4-0.

On motion of Mr. Carlin, seconded by Mr. Sklencar, Requisition No. 74, a transfer of \$266,210.03 from the Revenue Funds to Operating Account was approved 4-0.

On motion of Mr. Carlin, seconded by Mr. Sklencar, Bill Payment List 09/15-A in the amount of \$224,995.20 was approved 4-0.

On motion of Mr. Carlin, seconded by Mr. Sklencar, Bond Construction Fund Requisition #45 for Ebert Engineering for Fish Creek WWTP Upgrade Phase II in the amount of \$3,362.70 was approved 4-0.

Releases

On motion of Mr. Carlin, seconded by Mr. Sklencar, Professional Services Releases (TD Bank) in the total amount of \$19,224.23 were approved 4-0.

On motion of Mr. Carlin, seconded by Mr. Sklencar, the closing of account and disbursement of funds for 1996 Almshouse Road - Shihadeh in the amount of \$930.61 was approved by a vote of 4-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson with Mr. Carlin recusing himself, Professional Services Releases (TD Bank) for Warwick Village Commons (WaWa) in the amount of \$2,912.94 was approved 3-0-1.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to the Solicitor's written report.

WTWSA v. Warwick Realty Company – The original court date was scheduled. The attorney for Warwick Realty Company requested a postponement which was granted by the Authority. The new court date has been scheduled.

Pollution Liability Insurance – On motion of Mr. Carlin, seconded by Mr. Sklencar, to approve the Pollution Liability Insurance quote in the total amount of \$8,275.00 was approved 4-0.

Developments

The Authority Solicitor referred the Board to the written report.

ENGINEER'S REPORT

Authority Projects

The Authority's engineer generally reviewed the projects within the written engineering report.

Route 263 Improvements – The final section of relocated water lines has been installed. No testing has been done on this new section.

Fish Creek Wastewater Treatment Plant Upgrade – A schedule has been finalized. The project will go out to bid by October 12, 2015 with an award date of November 23, 2015.

Country Crossing Lift Station - The installation is complete. The contractor is working on the final electrical for the lift station.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Electric/Sludge Hauling Invoices – The Board generally reviewed two of the largest operating expenses.

Creek Road Water Main Extension – Staff met with Northampton Township to discuss the Creek Road Water Main Extension. The DEP has signed the preliminary cost estimate related to the project. CKS Engineers will act as project manager for the project. Pennoni Engineering will represent Northampton Authority and Fred Ebert will represent Warwick Authority for the water design. There is DEP grant money available for contaminated residential properties. The project will provide public water to homes located near Mearns and Creek Road.

Moody's Re-Rating of the Authority's Credit Rating – The Authority was contacted by Moody's to provide updated financial information for the purpose of updating the credit rating of the Authority. As a result of the review, Moody's removed the prior negative outlook on their report and confirmed their Aaa3 rating for the Authority. It notes that the Authority Board and its management team has positioned the Authority well utilizing good fiscal planning, the willingness to raise rates when appropriate and proper operation and maintenance of its infrastructure.

P3 Towers Proposal – Mr. Sullivan reviewed the P3 Tower Proposal with the Board. Mr. Romanowski will attend the October meeting to answer questions from the Board.

September 18, 2015 Joint Meeting of BOS and WTWSA – The meeting was cancelled for lack of a quorum.

Developments – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

CHAIRMAN'S MINUTE

The Executive Director reminded the Board that the next scheduled meeting will be held on Monday, October 26th at 7:00 p.m.

Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Carlin, and with a 4-0 vote, adjourned at 7:53 p.m.

Respectfully submitted,

BY: 
Warwick Township Water and Sewer Authority