

## **MINUTES OF THE REGULAR MEETING AUGUST 28, 2017 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular August 28, 2017 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present: Secretary/Treasurer Edward Thompson and Secretary John Sklencar. Vice Chairman Richard Carlin and Member Stan Rockovich were excused from the meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director  
Edward Rudolph, Rudolph Clarke LLC  
Frederick Ebert, P.E., Ebert Engineering

### **MINUTES**

The minutes from the July 24, 2017 meeting was tabled due to lack of a quorum for members that attended that meeting.

### **PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – None

### **TREASURER'S REPORT**

#### **Requisitions**

On motion of Mr. Sklencar, seconded by Mr. Thompson, Requisition No. 118 a transfer of \$2,261.11 from the BRIF Funds to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Requisition No. 119 a transfer of \$245,815.78 from the Revenue Funds to Operating Account was approved by a 3-0 vote.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bill Payment List 08/17-A in the amount of \$195,476.89 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bond Construction Fund Requisition #105 to Cardno BCM for Fish Creek WWTP Upgrade Phase II in the amount of \$10,688.37 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bond Construction Fund Requisition #106 to Ebert Engineering, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$1,206.09 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bond Construction Fund Requisition #107 to LB Industries, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$54,530.00 was approved 3-0.

### **Releases**

On motion of Mr. Sklencar, seconded by Mr. Carlin, Professional Services Releases (TD Bank) in the total amount of \$4,697.49 were approved 3-0.

### **SOLICITOR'S REPORT**

#### **Authority Business**

Mr. Rudolph referred the Board to his written report.

WTWSA v. Warwick Realty Company, LLP – Mr. Rudolph provided an update to the litigation.

Warwick Mill - Mr. Rudolph provided an update to the Board. The Developer of record has subbed out the construction of the homes to Ryan Homes. Mr. Rudolph is working with the Homeowner's Association regarding the Grinder Pump installation and maintenance.

### **ENGINEER'S REPORT**

#### **Authority Projects**

Mr. Ebert referred the Board to the Engineers written engineering report.

Route 263 Improvements – Mr. Ebert provided an update of the project.

Fish Creek Sewage Treatment Plant Upgrade – Mr. Ebert provided an update to the Board. August 2, 2017, a punch list was submitted to the contracted. All items need to be completed by September 22, 2017.

Water System Interconnection Project – Mr. Ebert provided an update of the project.

### **AUTHORITY REPORT**

#### **Operations – Executive Director**

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

#### **Administrative – Executive Director**

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

2956 York Road Water Tapping Fee Application –On motion of Mr. Sklencar, seconded by Mr. Thompson, the board approved the Water Tapping Fee for 2956 York Road by a vote of 3-0.

US Navy Agreement- Mr. Sullivan provided an update to the Board.

**Developments – Executive Director**

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

**CHAIRMAN'S MINUTE**

A. Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Thompson and with a 3-0 aye vote, adjourned at 7:45 p.m.

Respectfully submitted,

BY:

  
\_\_\_\_\_  
Warwick Township Water and Sewer Authority