

**MINUTES OF THE REGULAR MEETING OCTOBER 23, 2017
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular October 23, 2017 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present: Vice Chairman Richard Carlin, Secretary John Sklencar, and Secretary/Treasurer Edward Thompson. Member Stan Rockovich was excused from the meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Carlin, seconded by Mr. Sklencar, the Board approved the minutes of the July 24, 2017 board meeting by a vote of 3-0-1, with Mr. Stavrides abstaining.

Upon motion of Mr. Sklencar, seconded by Mr. Thompson, the Board approved the minutes of the August 28, 2017 board meeting by a vote of 3-0-1, with Mr. Carlin abstaining.

Upon motion of Mr. Carlin, seconded by Mr. Sklencar, the Board approved the minutes of the September 25, 2017 board meeting by a vote of 3-0-1, with Mr. Thompson abstaining.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – None

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 122 a transfer of \$5,109.17 from the BRIF Funds to Operating Account was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 123 a transfer of \$244,983.52 from the Revenue Funds to Operating Account was approved by a 4-0 vote.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bill Payment List 10/17-A in the amount of \$197,492.69 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #112 to Cardno BCM for Fish Creek WWTP Upgrade Phase II in the amount of \$3,771.09 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #113 to Philips Brothers Electrical Contractors, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$13,919.07 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #114 to Ebert Engineering, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$3,501.09 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, a Funds Transfer from PNC Bank to Hatboro Federal Savings in the amount of \$65,000.00 was approved 4-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Carlin, Professional Services Releases (TD Bank) in the total amount of \$2,574.14 were approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Escrow releases and professional service invoices (pending) in the amount of \$1,237.50 were approved 4-0.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

Legal Complaints

WTWSA v. Warwick Realty Company, LLP - Mr. Rudolph provided an update to the Board.

Developments

Estates at Valley View - The Authority is in the process acquiring a deed of easement from the Developer. Mr. Rudolph provided an update on the status of the project.

Warwick Mills/Ryan Homes – Revised Agreement - Mr. Rudolph provided an update to the Board regarding the Grinder Pump maintenance and the agreement with Ryan Homes.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Mearns Road Water Main Extension Project Update – Ebert Engineering is waiting on permission from the homeowners to survey the properties.

Moland House Water Main Extension Project Update – Ebert Engineering is preparing the Bid documents for the project.

Fish Creek Sewage Treatment Plant Upgrade Update – Mr. Ebert provided an update to the Board. Evoqua will be onsite this week to review startup issues at the plant as well as provided training to staff.

Developments

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

US Navy Agreement Cooperative Agreement and Project Update – Mr. Ebert provided an update to the Board.

Presentation of the 1st draft of the 2018 Operating Budget – Mr. Sullivan provided a brief overview of the draft budget to the Board.

Water & Sewer Tapping Fee Application – 1825 Stout Drive
TMP #51-013-009-027 – 1 EDU – On motion of Mr. Carlin, seconded by Mr. Sklencar, the Board approved the Tapping Fee Application by a vote of 4-0.

Water Tapping Fee Application – 1947 Stout Drive
TMP #51-013-009-012 – 1 EDU – On motion of Mr. Carlin, seconded by Mr. Sklencar, the Board approved the Tapping Fee Application by a vote of 4-0.

Sewer Tapping Fee Application – 2427 April Drive
TMP #51-017-004 – 1 EDU – On motion of Mr. Carlin, seconded by Mr. Sklencar, the Board approved the Tapping Fee Application by a vote of 4-0.

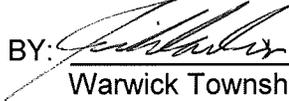
Developments – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence

CHAIRMAN’S MINUTE

- A. The next scheduled Board Meeting is Tuesday, November 21, 2017 at 7:00 p.m.
- B. Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Carlin and with a 4-0 aye vote, adjourned at 7:45 p.m.

Respectfully submitted,

BY: 
Warwick Township Water and Sewer Authority