

MINUTES OF THE REGULAR MEETING SEPTEMBER 25, 2017 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular September 25, 2017 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present: Vice Chairman Richard Carlin, Secretary John Sklencar, and Member Stan Rockovich. Secretary/Treasurer Edward Thompson was excused from the meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

The minutes from the July 24, 2017 and August 28, 2017 meetings were tabled due to lack of a quorum for members that attended that meeting.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – None

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Requisition No. 120 a transfer of \$6,107.55 from the BRIF Funds to Operating Account was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Requisition No. 121 a transfer of \$257,519.90 from the Revenue Funds to Operating Account was approved by a 4-0 vote.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bill Payment List 09/17-A in the amount of \$197,877.45 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bond Construction Fund Requisition #108 to Cardno BCM for Fish Creek WWTP Upgrade Phase II in the amount of \$7,131.20 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bond Construction Fund Requisition #109 to Ebert Engineering, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$3,119.12 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bond Construction Fund Requisition #110 to LB Industries, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$94,445.17 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Bond Construction Fund Requisition #111 to Philips Brothers Electrical Contractors, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$42,874.57 was approved 4-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) in the total amount of \$4,333.65 were approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Developer Construction and Bond Release #3 (final) for Warwick Commons in the amount of \$10,916.95 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Rockovich, Escrow releases and professional service invoices (pending) in the amount of \$904.38 were approved 4-0.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

WTWSA v. Warwick Realty Company, LLP - Mr. Rudolph provided an update to the Board.

Graeme Way – Mr. Rudolph provides options for the possible sale of the lot located on Graeme Way. A motion was made by Mr. Sklencar, seconded by Mr. Rockovich, the Board Authorized the sale of tax parcel 51-007-025, located on Graeme way by a vote of 4-0.

Warwick Mill – The developer has entered into an agreement with Ryan Homes, where Ryan purchases the lots, develops the lots and connects into the infrastructure constructed by the developer. Mr. Rudolph provides information on an agreement between the owner of the lot and the Authority to protect the Authority interests. Mr. Rudolph also provided information regarding the requirements of the lot owner regarding the Grinder Pumps.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Fish Creek Sewage Treatment Plant Upgrade – Mr. Ebert provided an update to the Board regarding the issues related to the upgrade and possible resolutions.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

US Navy Agreement Cooperative Agreement and Project Update– Mr. Ebert provided an update to the Board.

Pollution Liability Insurance Renewal – On motion of Mr. Rockovich, seconded by Mr. Sklencar, the Board approved the Paist & Noe Pollution Insurance renewal in the amount of \$8,620.00 by a vote of 4-0.

Developments – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence

CHAIRMAN'S MINUTE

- A. The next scheduled Board Meeting is Monday, October 23, 2017 at 7:00 p.m.
- B. Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Rockovich and with a 4-0 aye vote, adjourned at 8:45 p.m.

Respectfully submitted,

BY: 

Warwick Township Water and Sewer Authority