

WARWICK TOWNSHIP WATER AND SEWER AUTHORITY
January 22, 2018 AGENDA

- I. Call to Order 7:00 P.M. - Chairman
 - A. Pledge of Allegiance
 - B. Call of the roll
 - C. Duly Advertised Reorganizational Meeting
 - D. Reappointment - Acknowledgment of Mr. Richard S. Carlin's Reappointment to a five (5) year term

- II. A. Reorganization – Chairman Pro Tem
 - B. Open for Nominations
 - 1. Chairman –
 - 2. Vice-Chairman –
 - 3. Secretary –
 - 4. Treasurer –
 - 5. Assistant Secretary/Treasurer –
 - 6. Assistant Secretary - Signature Only –

Close Nominations - Cast Ballot

- III. Professional Staff – Appoint/Affirm – Chairman
 - 1. Solicitor – Rudolph Clarke, LLC
 - 2. Engineer – Ebert Engineering, Inc.
 - 3. Certified Public Accountant – Brinker Simpson, LLC
 - 4. Financial Institutions
 - a. TD Bank, N.A. – Bond Funds
 - b. TD – Checking and Escrow Accounts
 - c. Hatboro Federal – Savings Account
 - d. Plgit – Savings Account
 - e. PNC – Savings/Checking Accounts
 - f. Team Capital Bank – Savings Account

- IV. Review and approval of the Meeting Minutes of December 19, 2017.

- V. Public Comment
 - A. Confirmed Appointments
 - B. From the Floor

- VI. Financial Report – None

- VII. Treasurer's Report
 - A. Authority
 - 1. Requisition #128 transfer of \$13,451.88 from BRIF to Operating Account
 - 2. Requisition #129 transfer of \$289,627.55 from the Revenue Funds to Operating Account
 - 3. Bill payment list 1/18-A in the amount of \$237,329.43

- 4. Bond Construction Fund for Fish Creek WWTP Upgrade Phase II
 - a. Requisition #119 to Ebert Engineering, Inc. in the amount of \$1,535.37
 - b. Requisition #120 to Ebert Engineering, Inc. in the amount of \$221.50
 - B. Professional service releases (TD Bank) in the total amount of \$826.30
 - C. Escrow releases & professional service invoices (pending) in the amount of \$1,033.45

- VIII. Solicitor's Report – Rudolph and Clarke
 - A. Authority Business (See Enclosed Report)
 - B. Legal Complaints
 - 1. WTWSA v Warwick Realty
 - C. Developments

- IX. Engineer's Report – Ebert Engineering
 - A. Authority Projects (See Enclosed Report)
 - 1. 2017 Chapter 94 Proposal
 - 2. Fish Creek Upgrade II - Update
 - 3. Mearns Road (U.S. Navy) Water Main Extension – Update
 - 4. Molland House Water Main Extension - Update
 - B. Developments
 - 1. See Enclosed Report

- X. Authority Report – Executive Director
 - A. Operations
 - 1. Operations Report – Water/Sewer (Enclosed)
 - B. Administrative
 - 1. Electric
 - 2. Update on Various Proposed Developments
 - 3. Execution of Sludge Removal Contracts
 - C. Developments
 - 1. Various Correspondence

- XI. Chairman's Minute
 - A. Next Scheduled Meeting is Monday, February 26, 2018
 - B. Adjourn