

MINUTES OF THE REGULAR MEETING AUGUST 27, 2018 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular August 27, 2018 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Secretary John Sklencar, and Treasurer Richard Carlin. Vice Chairman Stanley Rockovich was excused from attendance.

Assistant Secretary/Treasurer Edward Thompson arrived at 7:10 p.m.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Sklencar, seconded by Mr. Carlin, the Board approved the minutes of the May 21, 2018, June 25th, 2018 and July 23, 2018 Board Meetings by a vote of 3-0.

Upon motion of Mr. Sklencar, seconded by Mr. Carlin, the Board approved the amended minutes of the February 26, 2018, March 26, 2018 and the April 23, 2018 Board Meetings by a vote of 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor - None

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 142, a transfer of \$480.38 from the Capital Account to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 143, a transfer of \$251,204.58 from the Revenue Fund to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bill Payment List 8/18-A in the amount of \$199,084.96 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #133 for Ebert Engineering, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$665.77 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #134 for Cardno BCM for Fish Creek WWTP Upgrade Phase II in the amount of \$2,143.64 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #135 for LB Industries, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$105,047.76 was approved 3-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Carlin, Professional Services Releases (TD Bank) in the total amount of \$4,408.97 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Escrow Release #1 – 2-2 Condominium Association Construction Fund Escrow in the amount of \$39,994.11 was approved 3-0.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

Legal Complaints

WTWSA v. Warwick Realty Company, LLP – Mr. Rudolph provided an update to the Board. Payment is anticipated by the end of September 2018.

Developments

Mr. Rudolph referred the Board to the written report.

Bladco, LP Development (a.k.a – Fetzer Tract) – Mr. Rudolph provided an update to the Board.

Warwick Mill – As per the developer agreement, water and sewer tapping fees for the remaining 20 EDU's are due by September 22, 2018 in the amount of \$216,000.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Fish Creek Sewage Treatment Plant Upgrade Update – Mr. Ebert provided an update to the Board.

Act 537 Plan – The plan has been submitted to the Township Manager for review.

Mearns Road (U.S. Navy) Water Main Extension Update – The Authority is waiting for the necessary PennDot permits and stream crossing permits.

PA Small Water Grant – Mr. Ebert provided an update on the status of the Grant.

Developments

Mr. Ebert referred the Board to the Engineers written engineering report.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Authority Office Rent – Mr. Sullivan provided an update to the Board regarding the Office Lease Agreement with the Township.

Aqua PA Pressure Levels – Mr. Sullivan provided an update to the Board regarding the pressure issues related to in home sprinkler systems and the Aqua PA pressure levels. The Township and Authority met with the Heritage Creek Home Association to provide information on the water system pressure.

Northampton Bucks Country Municipal Authority – Northampton Municipal Authority approached Warwick Authority to potentially accept sewer flow for a small portion of their customers. WTWSA would need to expand the existing Country Crossing Treatment plant to accept the additional flow. Mr. Sullivan provided an overview of the costs associated with both the flow and plant expansion. The Board directed the Executive Director and Engineer to explore the feasibility of the expansion.

Developments – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

1403 Almshouse Road Water Tapping Fee Application – On motion of Mr. Sklencar, seconded by Mr. Thompson, the board approved the Water Tapping Fee for 1403 Almshouse Road by a vote of 4-0.

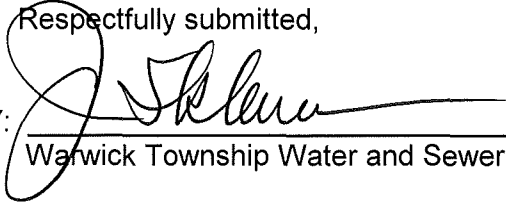
1884 Almshouse Road Water Tapping Fee Application – On motion of Mr. Sklencar, seconded by Mr. Thompson, the board approved the Water Tapping Fee for 1884 Almshouse Road by a vote of 4-0.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Carlin, and with a 4-0 aye vote, adjourned at 8:15 p.m.

Respectfully submitted,

BY:



Warwick Township Water and Sewer Authority