

MINUTES OF THE REGULAR MEETING JULY 23, 2018 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular July 23, 2018 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Vice Chairman Stanley Rockovich, Secretary John Sklencar, and Assistant Secretary/Treasurer Edward Thompson. Treasurer Richard Carlin was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Rick Dunn, P.E., Ebert Engineering

MINUTES

The Minutes for the May 21, 2018 Board Meeting, and the June 25th, 2018 Board Meeting were tabled. The prior minutes will be reviewed and updated by staff to ensure accuracy of Board member titles.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor - None

FINANCIAL REPORT

Mr. Sullivan reviewed the draft Moody's report with the Board. Moody's has changed the Authority rating from the AA, negative outlook to a AAA positive outlook. This is in part due to the Authority cash flow as well as the available cash on hand. The final draft will be distributed to the Board upon completion.

Mr. Sullivan reviewed the Quarterly Financial Report with the Board. The Board reviewed the Financial Statements and Budget year to date figures. No adjustments are needed to the current rates.

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Thompson, Requisition No. 140, a transfer of \$3,798.13 from the Capital Account to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Requisition No. 141, a transfer of \$258,133.69 from the Revenue Fund to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bill Payment List 7/18-A in the amount of \$189,431.82 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bond Construction Fund Requisition #132 for Cardno BCM for Fish Creek WWTP Upgrade Phase II in the amount of \$8,020.74 was approved 3-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$4,984.87 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Escrow Final Release – Basile Senior Housing in the amount of \$2,227.74 was approved 3-0.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

Legal Complaints

WTWSA v. Warwick Realty Company, LLP – Mr. Rudolph provided an update to the Board.

Developments

Mr. Rudolph referred the Board to the written report.

Bladco, LP Development (a.k.a – Fetzer Tract) – Mr. Rudolph provided an update to the Board.

ENGINEER'S REPORT

Authority Projects

Mr. Dunn referred the Board to the Engineers written engineering report.

Fish Creek Sewage Treatment Plant Upgrade Update – Mr. Dunn provided an update to the Board. Tank painting has been complete. A third party inspector inspected the tank paint. Diffuser are on schedule to be replaced at the end of the month.

Mearns Road (U.S. Navy) Water Main Extension Update – Ebert Engineering met with PennDOT to obtain the HOP permit.

537 Plan – Ebert Engineering has completed the special study for the Fetzer and Prestige Tract. They are expected to have the updated 537 plans to the Board of Supervisors by the end of July for their review.

Developments

Mr. Dunn referred the Board to the Engineers written engineering report.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Office Lease Renewal – Mr. Sullivan discussed the renewal of the Office Lease with the Township.

Developments – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

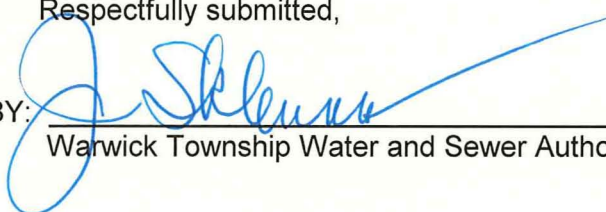
Hartsville Area Water Service Extension Update – Mr. Sullivan provided an update to the Board. The EPA is hosting a meeting on 7/25/2018 at Horsham Township to discuss the project. The executive director and township manager are sitting on the discussion panel at the request of the EPA.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Thompson, seconded by Mr. Sklencar, and with a 3-0 aye vote, adjourned at 7:45 p.m.

Respectfully submitted,

BY:


Warwick Township Water and Sewer Authority