

**MINUTES OF THE REGULAR MEETING MAY 21, 2018
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular May 21, 2018 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Secretary John Sklencar and Treasurer Richard Carlin. Vice Chairman Stanley Rockovich, and Assistant Secretary/Treasurer Edward Thompson were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Sklencar, seconded by Mr. Carlin, the Board approved the minutes of the April 23, 2018 board meeting by a vote of 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – None

REVIEW CHEMICAL BID – SODA ASH DENSE

The Authority Executive Director presented the bid results to the Authority Board members. After a tabulation of the bid results were reviewed the following actions were taken by the Board.

Upon motion by Mr. Sklencar, seconded by Mr. Carlin, the Board awarded Northeast Chemical & Supply Company, Inc. a 1 year contract to supply Soda Ash Dense for a price of \$12.09/50lb bag, by a 3-0 vote.

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 136, a transfer of \$16,116.25 from the Capital Account to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 137, a transfer of \$219,503.47 from the Revenue Fund to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bill Payment List 05/18-A in the amount of \$183,019.72 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #128 for Ebert Engineering, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$2,651.55 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #129 for Cardno BCM for Fish Creek WWTP Upgrade Phase II in the amount of \$9,520.82 was approved 3-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Carlin, Professional Services Releases (TD Bank) in the total amount of \$14,242.51 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Escrow release #1 for 2-2 Condominium PSA in the amount of \$1,672.50 was approved 3-0.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

Legal Complaints

WTWSA v. Warwick Realty Company, LLP – Mr. Rudolph provided an update to the Board.

Developments

1. 2-2 Condominium Association - On motion of Mr. Carlin, seconded by Mr. Sklencar the 2-2 Condominium Association (Stout Drive) Development Agreement for a water main extension was approved 3-0.
2. Fetzer Tract – All necessary documents have been provided to the Developer Attorney for the determination of the route for the wastewater discharge for this development.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Fish Creek Sewage Treatment Plant Upgrade Update – Mr. Ebert provided an update to the Board. The aeration system has failed after multiple testing. The contractor, staff and the engineer are working with the manufacturer to resolve the issues related to the aeration system.

On motion of Mr. Sklencar, seconded by Mr. Carlin the Board approved the change order in the amount of \$60,483.20 for the Fish Creek Waste Water Treatment Plant upgrade influent

distribution manifolds and authorize the Executive Director to sign all necessary documents, by a vote of 3-0. Mr. Carlin noted a negative opinion on the process related to the plant upgrade and the associated change order.

On motion of Mr. Sklencar, seconded by Mr. Carlin the Board approved the EDI Proposal for the manual purge valve in the amount of \$2,300.00, by a vote of 3-0. After a lengthy discussion the Board denied the maintenance contracts from EDI as presented.

Mearns Road (U.S. Navy) Water Main Extension Update – The survey work has been Completed. Mr. Ebert anticipates that the public bid will be issued in June.

Developments

Mr. Ebert referred the Board to the Engineers written engineering report.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Hartsville Area Water Service Extension Update – Mr. Sullivan provided an update to the Board. There has been no further action from Congressman Fitzpatrick's office.

DEP Regulations - Mr. Sullivan provided an update to the Board regarding the new DEP requirements and fees.

Administrative – Executive Director

Mr. Sullivan discussed administrative and operating staff changes.

TD Bank – A meeting is scheduled with TD Bank to discuss issues related to the account issues and account access.

Developments – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Carlin, and with a 3-0 aye vote, adjourned at 8:00 p.m.

Respectfully submitted,

BY:



Warwick Township Water and Sewer Authority