

MINUTES OF THE REGULAR MEETING SEPTEMBER 24, 2018 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular September 24, 2018 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Treasurer Richard Carlin. The following Board members were present, Secretary John Sklencar, and Treasurer Richard Carlin. Vice Chairman Stanley Rockovich was excused from attendance.

Chairman Paul Stavrides arrived at 7:15 p.m.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Thompson, seconded by Mr. Sklencar, the Board approved the Meeting Minutes of August 27, 2018.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor - None

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Thompson, Requisition No. 144, a transfer of \$10,449.64 from the Capital Account to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Requisition No. 145, a transfer of \$226,015.15 from the Revenue Fund to Operating Account was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bill Payment List 9/18-A in the amount of \$183,914.79 was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bond Construction Fund Requisition #136 for ATC Group Services, LLC for Fish Creek WWTP Upgrade Phase II in the amount of \$6,216.18, was approved 3-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, Bond Construction Fund Requisition #137 for Ebert Engineering, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$830.63 was approved 3-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$2,298.72 was approved 3-0.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

PennDOT Master Casting Agreement – The Solicitor reviewed the Master Casting Agreement. The Board authorized the Board Chairman and Executive Director and Board Chairman to execute the necessary documents associated with the Master Casting Agreement and related projects.

Resolution # 2018-03 – Master Casting Agreement - On motion by Mr. Sklencar and seconded by Mr. Thompson, the Board authorized the Master Agreement for Casting Adjustments by a vote of 3-0.

Legal Complaints

WTWSA v. Warwick Realty Company, LLP – Mr. Rudolph provided an update to the Board.

Developments

Mr. Rudolph referred the Board to the written report.

The Ridings – Phase 1 & Phase II – Default of Development Agreement. - On motion by Mr. Sklencar and seconded by Mr. Thompson, the Board authorized the solicitor to take the necessary steps to pull two bonds due to default of the Developer Agreement; CMA Insurance Company # 929356100 and 9294334118, by a vote of 4-0.

Warwick Mill – The Authority received the second payment for Water and Sewer tapping fees in the amount of \$216,000, in accordance with the Developer Agreement.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Fish Creek Sewage Treatment Plant Upgrade Update – Mr. Ebert provided an update to the Board.

Mearns Road (U.S. Navy) Water Main Extension Update – The Authority is waiting for the necessary PennDot permits and stream crossing permits.

PA Small Water Grant – Mr. Ebert provided an update on the status of the Grant. The Authority was awarded the Grant in the amount of \$65,000.

Developments

Mr. Ebert referred the Board to the Engineers written engineering report.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

1707 Stout Drive –On motion of Mr. Stavrides, seconded by Mr. Sklencar, the board approved the Sewer Tapping Fee Agreement for 1707 Stout Drive by a vote of 4-0.

2587 Meetinghouse Road –On motion of Mr. Stavrides, seconded by Mr. Sklencar, the board approved the Sewer Tapping Fee Agreement for 2587 Meetinghouse Road by a vote of 4-0.

F-250 Truck –On motion of Mr. Stavrides, seconded by Mr. Sklencar, the board authorized the purchase of a new F-250 Truck in the amount of \$44,160 by a vote of 4-0.

Authority Office Rent - The Board of Supervisors agreed to maintain the Authority rent at the same rate for the next five years.

Developments – Executive Director

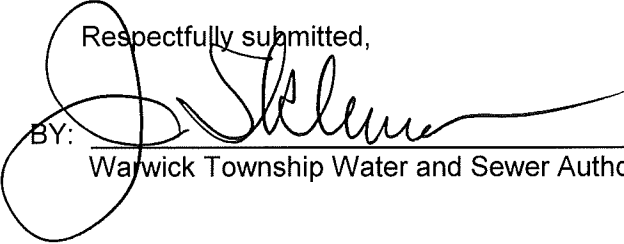
Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Thompson, seconded by Mr. Sklencar, and with a 4-0 aye vote, adjourned at 8:05 p.m.

Respectfully submitted,

BY:



Warwick Township Water and Sewer Authority