

MINUTES OF THE REGULAR MEETING DECEMBER 17, 2018 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular December 17, 2018 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Vice Chairman Stanley Rockovich. The following Board members were present, Secretary John Sklencar, Treasurer Richard Carlin, and Assistant Secretary/Treasurer Ned Thompson. Chairman Paul Stavrides was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Sklencar, seconded by Mr. Thompson, the Board approved the Meeting Minutes of October 22, 2018 by a vote of 3-0-1, with Mr. Carlin abstaining.

The Meeting Minutes for November 19, 2018 were tabled.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – None

TREASURER'S REPORT

Requisitions

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 150, a transfer of \$1,485.38 from the Capital Account to Operating Account was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Requisition No. 151, a transfer of \$249,163.36 from the Revenue Fund to Operating Account was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bill Payment List 12/18-A in the amount of \$184,898.74 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #142 for Ebert Engineering, Inc. for Fish Creek WWTP Upgrade Phase II in the amount of \$221.50 was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, Bond Construction Fund Requisition #143 for Cardno BCM for Fish Creek WWTP Upgrade Phase II in the amount of \$1,030.00 was approved 4-0.

Releases

On motion of Mr. Sklencar, seconded by Mr. Carlin, Professional Services Releases (TD Bank) in the total amount of \$1,775.13 was approved 4-0.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

WTWSA v. Warwick Realty Company, LLP – Mr. Rudolph provided an update to the Board. The action to execute the lien was filed on November 21, 2018. The action was served on December 7, 2018. Warwick Realty Company LLP has until December 21, 2018 to file a response.

Ridings at Warwick – Mr. Rudolph provided an update to the Board.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Fish Creek Sewage Treatment Plant Upgrade Update – Mr. Ebert provided an update.

Mearns Road (U.S. Navy) Water Main Extension Update – Mr. Ebert provided an update to the Board.

Penndot/York Road Paving – The final payment request for the paving project was received by the Authority. Mr. Ebert is in the process of reviewing the request for final payment.

Act 537 Plan – Mr. Ebert provided an update to the Board.

Developments

Mr. Ebert referred the Board to the Engineers written engineering report.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

On motion of Mr. Sklencar, seconded by Mr. Carlin, the 2019 WTWSA Fee Schedule was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, the 2019 WTWSA Rate Schedule was approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, the 2019 WTWSA Board Meeting Dates were approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Thompson, the 2019 WTWSA Holiday Closure Dates were approved 4-0.

On motion of Mr. Sklencar, seconded by Mr. Carlin, the Board Approved the opening of a new Bank Account with Huntington Valley Bank, executing the necessary documentation by a 4-0 vote.

On motion of Mr. Sklencar, seconded by Mr. Carlin, the Board authorized the closing of the Hatboro Federal Bank account, the PNC Bank Account and the Provident Bank Account by a 4-0 vote.

Developments – Executive Director

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

CHAIRMAN’S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Sklencar, seconded by Mr. Thompson, and with a 4-0 aye vote, adjourned at 8:45 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority