

MINUTES OF THE REGULAR MEETING OCTOBER 28, 2019 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular October 28, 2019 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Stavrides. The following Board members were present via teleconference, Chairman Paul Stavrides, Vice Chairman Stanley Rockovich, Treasurer Richard Carlin, and Assistant Secretary/Treasurer Edward Thompson. Secretary John Sklencar was excused from attending.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

The Meeting Minutes of August 26, 2019 and September 23, 2019 were tabled.

PUBLIC COMMENT

A. Confirmed Appointments – None

B. From the Floor – None

FINANCIAL REPORT

Mr. Sullivan noted that the final draft of the 2020 Budget was sent to and reviewed by the Finance Committee. The finance committee has reviewed their comments with staff and the draft budget will be presented to the Board for their consideration at the November 2019 Authority Board Meeting.

TREASURER'S REPORT

Requisitions

On motion of Mr. Rockovich, seconded by Mr. Thompson, Bill Payment List 10/19-A in the amount of \$199,103.04 was approved 4-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, a transfer of \$249,805.16 from the Revenue Account to the Operating Account (Payroll) was approved 4-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, a transfer of \$1,208.88 from the Cash Account to the Operating Account was approved 4-0.

Releases

On motion of Mr. Rockovich, seconded by Mr. Thompson, Requisition #150 for Cardno BCM for the Fish Creek WWTP Upgrade Phase II in the amount of \$689.00 was approved 4-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$4,335.89 was approved 4-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, Prestige Properties Act 537 Special Study in the total amount of \$15,343.26 was approved 4-0.

SOLICITOR'S REPORT

Mr. Rudolph referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Mearns Road (U.S. Navy) Water Main Extension Update – Mr. Ebert reported that the work is progressing after a brief delay to redesign the water main alignment which was needed after several utilities were mis-marked or not identified by the utilities during the design process.

Developments

Mr. Ebert referred the Board to the Engineers written engineering report.

AUTHORITY REPORT

Operations

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative


Developments

Various Correspondence – Mr. Sullivan referred the Board to the attached various correspondence.

Adjournment – There being no further business, the Board, upon motion of Mr. Carlin, seconded by Mr. Rockovich, and with a 4-0 aye vote, adjourned at 7:10 p.m.

Respectfully submitted,

BY:


Warwick Township Water and Sewer Authority