

MINUTES OF THE REGULAR MEETING APRIL 27, 2020 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular April 27, 2020 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Treasurer Richard Carlin, Secretary Kevin McGowan, and Assistant Secretary/Treasurer Edward Thompson. Vice Chairman Stanley Rockovich joined the meeting at 7:05.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Meeting Minutes of March 23, 2020 by a vote of 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

AUDIT UPDATE

TREASURER'S REPORT

Transfers

On motion of Mr. Thompson, seconded by Mr. Rockovich, Bill Payment List 4/20-A in the amount of \$424,245.79 was approved by a vote of 4-0-1, with Mr. Carlin abstaining.

On motion of Mr. Thompson, seconded by Mr. Rockovich, a transfer of \$291,964.16 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 4-0-1, with Mr. Carlin abstaining.

On motion of Mr. Thompson, seconded by Mr. Rockovich, a transfer of \$21,481.63, from the Cash Other Account to the Operating Account was approved by a vote of 4-0-1, with Mr. Carlin abstaining.

On motion of Mr. Thompson, seconded by Mr. Rockovich, a transfer of \$16,381.11 from the Credit Card Account to the Revenue Account was approved by a vote of 4-0-1, with Mr. Carlin abstaining.

On motion of Mr. Thompson, seconded by Mr. Rockovich, a transfer of \$163,400.00 from the Cash Other Account to the Operating Account for Navy Project Contract Payment #3 to Joao & Bradley Construction was approved by a vote of 4-0-1, with Mr. Carlin abstaining.

Releases

On motion of Mr. Thompson, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) in the total amount of \$920.34 was approved by a vote of 4-1-0, with Mr. Carlin abstaining.

SOLICITOR'S REPORT

There was no Solicitor's Report for this meeting.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Mearns Road Water Main Extension – PennDOT provided an approval to continue work on the final paving. On motion of Mr. Rockovich, seconded by Mr. McGowan, Change Order #1, 60-day time extension due to Covid-19 delays, was approved by a vote of 5-0.

Chapter 94 Report – Ebert Engineering submitted the report. No comments have been noted to date.

PA Small Water & Sewer Program Grant – Resolution – 2020-05 – On motion of Mr. McGowan, Resolution 2020-05 for the PA Small Water & Sewer Grant, seconded by Mr. Rockovich, was approved by a vote of 5-0.

Moland House Water Main Extension Project – Resolution 2020-06 – On motion of Mr. Rockovich, Resolution 2020-06, Moland House Water Main Extension Contract 20-1 was awarded to Almeida & Hudak LLC, in the amount of \$274,141.00 and Authorizing the Executive Director to execute all required documents related to the project, seconded by Mr. Thompson, by a vote of 5-0.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Resolution 2020-04 – On motion of Mr. Thompson, seconded by Mr. McGowan, Resolution 2020-04 to Temporarily Modify the Authority's Rules, Rates, and Regulations, as presented, was approved by a vote of 5-0.

Developments – Executive Director

CHAIRMAN’S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Rockovich, seconded by Mr. Thompson, and with a 5-0 aye vote, adjourned at 7:45 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority