

MINUTES OF THE REGULAR MEETING FEBRUARY 24, 2020 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular February 24, 2020 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Vice Chairman Stanley Rockovich and Treasurer Richard Carlin were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Thompson, seconded by Mr. McGowan, the Board approved the Meeting Minutes of the January 27, 2020 by a vote of 3-0.

The Minutes for the August 26, 2019 and November 25, 2019 Board Meetings were tabled.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Transfers

On motion of Mr. Thompson, seconded by Mr. McGowan, Bill Payment List 2/20-A in the amount of \$197,288.39 was approved 3-0.

On motion of Mr. Thompson, seconded by Mr. McGowan, a transfer of \$241,172.75 from the Revenue Account to the Operating Account (Payroll) was approved 3-0.

On motion of Mr. Thompson, seconded by Mr. McGowan, a transfer of \$8,715.64 from the Cash Other Account to the Operating Account was approved 3-0.

On motion of Mr. Thompson, seconded by Mr. McGowan, a transfer of \$20,185.62 from the Credit Card Account to the Revenue Account was approved 3-0.

On motion of Mr. Thompson, seconded by Mr. McGowan, a transfer of \$654,933.00, for Navy Project Contract Payment #2 to Joao & Bradley Construction, from the Cash Other Account to the Operating Account was approved 3-0.

Releases

On motion of Mr. Thompson, seconded by Mr. McGowan, Professional Services Releases (TD Bank) in the total amount of \$2,074.68 was approved 3-0.

SOLICITOR'S REPORT

Authority Business

Mr. Rudolph referred the Board to his written report.

Developments

Fetzer Tract – Mr. Rudolph provided an update to the Board. Township approval is expected in the near future.

Legal Complaints

Ridings I & Ridings II – Mr. Rudolph provided an update to the Board.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Mearns Road (U.S. Navy) Water Main Extension – Mr. Ebert provided an update to the Board. Punchlist items are being finalized. Final paving is not yet scheduled.

Moland House Water Main Extension/Grant Application – Mr. Ebert provided an update to the Board. The Bid is scheduled for March 23 with the award at the April meeting.

Wasteload Management Reports (Chapter 94) – Mr. Ebert reviewed the Chapter 94 Report with the Board. The Report will be filed by the March 31, 2020 deadline.

Resolution # 2020-02 – H2O Grant Application – On motion by Mr. Thompson, and seconded by Mr. McGowan, the Board amended the previously adopted Resolution 2019-03, H2O Grant Application, to include the project cost of \$1,703,976, by a vote of 3-0.

Developments

York Road Bladco (Fetzer Tract) – Sewage Facility Planning Module - Mr. Ebert provided an update to the Board. He noted that the module is currently under review by the Pa. DEP.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Contract for Professional Services – 1411 Almshouse Road – On motion of Mr. Thompson, seconded by Mr. McGowan, the Professional Service Agreement between 1411 Almshouse Road and the Authority was approved 3-0.

Water & Sewer Tapping Fee Application – 1411 Almshouse Road – On motion of Mr. Thompson, seconded by Mr. McGowan, the Water & Sewer Tapping Fee Application was approved for 1 (one) EDU 3-0.

Developments – Executive Director

Home Sale Procedures – Mr. Sullivan reviewed the current inspection process. The Board discussed initiating procedures to verify the illegal connection of sump pumps to the Authority sewer system.

1411 Almshouse Road - Contract for Professional Services– On motion of Mr. Thompson, seconded by Mr. McGowan the Professional Service Agreement between 1411 Almshouse Road and the Authority was approved 3-0.

1411 Almshouse Road - Water & Sewer Tapping Fee Application (1EDU) – On motion of Mr. Thompson, seconded by Mr. McGowan the Water and Sewer Tapping Fee Agreement between 1411 Almshouse Road and the Authority for one (1) EDU, was approved 3-0.

Hartsville Water Extension – Mr. Sullivan provided an update to the Board.

Diamond Ridge Water Connection – Diamond Ridge contacted the Authority for possible public water connection.

Sprinkler Systems - The Authority continues to work with the Township to address the resident’s concerns related to their private sprinkler systems.

Salary Survey – Mr. Sullivan reviewed the completed salary survey with the Board.

CHAIRMAN’S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Thompson, seconded by Mr. McGowan, and with a 3-0 aye vote, adjourned at 8:52 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority