

MINUTES OF THE REGULAR MEETING JULY 27, 2020 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular July 27, 2020 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Vice Chairman Stan Rockovich. The following Board members were present, Treasurer Richard Carlin, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Chairman Paul Stavrides was excused from attendance at 7:10.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

MINUTES

Upon motion of Mr. Carlin, seconded by Mr. Thompson, the Board approved the Meeting Minutes of June 22, 2020 by a vote of 3-0-1. Mr. Carlin abstained from the vote.

The Minutes for the May 18, 2020 Board Meeting were tabled.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Transfers

On motion of Mr. Carlin, seconded by Mr. Thompson, Bill Payment List 7/20-A in the amount of \$239,648.57 was approved by a vote of 4-0.

On motion of Mr. Carlin, seconded by Mr. Thompson, a transfer of \$300,850.38 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 4-0.

On motion of Mr. Carlin, seconded by Mr. Thompson, a transfer of \$4,548.19, from the Cash Other Account to the Operating Account was approved by a vote of 4-0.

On motion of Mr. Carlin, seconded by Mr. Thompson, a transfer of \$6,829.07 from the Credit Card Account to the Revenue Account was approved by a vote of 4-0.

Releases

On motion of Mr. Carlin, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$5,924.60 was approved by a vote of 4-0.

Professional Services Releases (TD Bank) for Warwick Village Commons (Tractor Supply) in the total amount of \$2,698.04 were tabled.

On motion of Mr. Carlin, seconded by Mr. Thompson, Escrow Final Construction Release for 2-2 Condominium (2049 Stout Drive) in the total amount of \$7,057.79, was approved by a vote of 4-0.

On motion of Mr. Carlin, seconded by Mr. Thompson, Escrow releases and professional service invoices (pending) in the amount of \$5,920.75 were approved 3-0.

SOLICITOR'S REPORT

There was no Solicitor's Report for this meeting.

Tractor Supply – Mr. Rudolph provided an update to the Board. Agreements have been received and are under review.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Moland House Water Main Extension Project – Mr. Ebert provided an update to the Board. Shop drawings are under review. Construction is expected to begin late August.

Mearns Road Water Main Extension – Mr. Ebert provided an update to the Board. Upon motion of Mr. Carlin, seconded by Mr. Thompson, the Board approved the release of the retainage in the amount of \$84,000.05 by a vote of 4-0.

PA Small Water & Sewer Grant Application – Mr. Ebert provided an update to the Board. The award has been moved to a special meeting scheduled for August 13, 2020.

Developments

Tractor Supply – Mr. Ebert provided an update to the Board.

Fetzer Tract – Mr. Ebert provided an update to the Board.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

New Truck Purchase – Upon motion of Mr. Carlin, seconded by Mr. Thompson, the Board approved the purchase of a new operations truck, not to exceed \$36,000, by a vote of 4-0.

Delinquent Accounts – Mr. Sullivan discussed with the Board various delinquent customer accounts, including commercial properties and the efforts being made to collect.

Developments – Executive Director

2150 York Road Water & Sewer Tapping Fee Application (1EDU) – On motion of Mr. McGowan, seconded by Mr. Carlin the Water and Sewer Tapping Fee Agreement between 2150 York Road and the Authority for one (1) EDU, was approved 4-0.

Hartsville Area Water/US Navy - Mr. Sullivan provided an overview of the US Navy’s proposed agreement with the Authority to install point of entry treatment systems on private home water systems in the Hartsville area.

CHAIRMAN’S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Carlin, seconded by Mr. McGowan, and with a 4-0 aye vote, adjourned at 8:20 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority