

MINUTES OF THE REGULAR MEETING SEPTEMBER 28, 2020 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular September 28, 2020 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board members were present, Vice Chairman Stan Rockovich, Treasurer Richard Carlin, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Peter Amuso, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

MINUTES

Upon motion of Mr. Carlin, seconded by Mr. McGowan, the Board approved the Meeting Minutes of August 24, 2020 by a vote of 5-0.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mr. Sullivan reviewed with the Board the current Accounts Receivable aging report and the status of the delinquent accounts. The Board authorized to continue to waive late fees to as a result of COVID-19. The Board will discuss the continuation of waiving late fees on a monthly basis.

The Draft 2021 Budget is complete and has been sent to the Finance Committee. Mr. Sullivan will meet with the Finance Committee to review the draft. The Draft Budget will be presented at the October Authority meeting.

Transfers

On motion of Mr. Carlin, seconded by Mr. Rockovich, Bill Payment List 9/20-A in the amount of \$201,913.40 was approved by a vote of 5-0.

On motion of Mr. Carlin, seconded by Mr. Rockovich, a transfer of \$266,389.15 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 5-0.

On motion of Mr. Carlin, seconded by Mr. Rockovich, a transfer of \$1,274.25, from the Cash Other Account to the Operating Account was approved by a vote of 5-0.

On motion of Mr. Carlin, seconded by Mr. Rockovich, a transfer of \$40,060.47 from the Credit Card Account to the Revenue Account was approved by a vote of 5-0.

Releases

On motion of Mr. Carlin, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) in the total amount of \$2,363.46 was approved by a vote of 5-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) for Warwick Village Commons (Tractor Supply) in the total amount of \$1,586.09 was approved by a vote of 4-0-1, Mr. Carlin abstained.

SOLICITOR'S REPORT

There was no Solicitor's Report for this meeting.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Mearns Road Water Main Extension – Mr. Sullivan provided an update to the Board on the Peco conference call related to the claim and repairs due to the mismarking of the utility lines.

Moland House – Mr. Ebert provided an update to the Board.

FCWTP NPDES Application – The NPDES permit will be submitted to the DEP by the October Meeting.

Hartsville Area Water Extension – Mr. Ebert and Mr. Sullivan provided options to provide water service to the affected homes as well as the remainder of the service area. The Board directed the Executive Director to continue discussions with the Warminster Municipal Authority and the North Wales Water Authority to find the most cost effective and expedient method to service the properties that exceed the advisory level for PFOA/PFOS.

Act 537 Plan – The Act 537 plan was approved by the Warwick Township Board of Supervisors and has been submitted to the DEP.

Sludge Bid – Bids are due October 16, 2020 to be awarded at the October Meeting.

Developments

Tractor Supply – Mr. Ebert provided an update to the Board.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

CHAIRMAN’S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Thompson, seconded by Mr. Rockovich, and with a 5-0 aye vote, adjourned at 8:15 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority