

MINUTES OF THE REGULAR MEETING APRIL 26, 2021 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular April 26, 2021 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board members were present, Vice Chairman Stan Rochovich, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Mr. Richard Carlin was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Meeting Minutes of March 22, 2021 by a vote of 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mr. Sullivan reviewed with the Board the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers – Bill List 4/21-A

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 4/21-A in the amount of \$303,556.43 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$282,937.25 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$73,219.18 from the Cash Other to the Operating Account was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$9,863.47 from the Credit Card Account to the Revenue Account was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, the PA Department of Transportation payment in the amount of \$47,293.75 for the York Road Project was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, the Almeida & Hudak Contractors Moland House Project Payment Request #2 in the amount of \$14,250.00 was approved by a vote of 4-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$2,109.18 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson Professional Services Releases (TD Bank) for Warwick Village Commons (Tractor Supply) in the total amount of \$364.24 was approved by a vote of 4-0.

Transfers – Bill List 4/21-B

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 4/21-B in the amount of \$300,460.92 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$300,460.92 from the Revenue Account to the Operating Account was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, the Almeida & Hudak Contractors Moland House Project Payment Request #1 in the amount of \$236,588.00 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, the Almeida & Hudak Contractors Moland House Project Change Order #2 in the amount of \$3,250.00 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, the Joao & Bradley Navy Project Payment Request #6 in the amount of \$59,917.92 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, the Joao & Bradley Navy Project Payment Request #6 in the amount of \$705.00 was approved by a vote of 4-0.

SOLICITOR'S REPORT

There was no Solicitor's Report for this meeting.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Moland House – Mr. Ebert provided an update to the Board. Final Restoration is anticipated to be completed by the end of May.

Tractor Supply - Mr. Ebert provided an update to the Board.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Administrative – Executive Director

Kampus Klothes PSA – Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Professional Service Agreement between the Authority and Kampus Klothes for Campus Drive, by a vote of 4-0.

Ferric Chloride Chemical Bid – Mr. Sullivan presented the bid results to the Authority Board members. After a tabulation of the bid results were reviewed, the following actions were taken by the Board. Upon a motion of Mr. McGowan, seconded by Mr. Thompson, the Board awarded Main Pool and Chemical Company Inc, a 1-year contract to supply Ferric Chloride for a price of \$44.80/dry cwt, by a vote of 4-0.

Navy Project Change Order – Mr. Sullivan provided an update to the Board regarding the approval of the Change Order by the Navy. The change order has been submitted to the Navy for reimbursement and is under review.

Commonwealth Finance Agency - Notification was provided to the Commonwealth Finance Agency terminating the use of the Grant funds for the Hartsville Area. Warminster Authority is providing water to the Hartsville Area.

2020 Audit - Mr. Sullivan provided an update on the 2020 Audit to the Board.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Rockovich, and with a 4-0 aye vote, adjourned at 8:27 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority