

## **MINUTES OF THE REGULAR MEETING FEBRUARY 28, 2022 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular February 28, 2022 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Vice Chairman Stan Rockovich, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Treasurer Richard Carlin were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director  
Edward Rudolph, Rudolph Clarke LLC  
Frederick Ebert, P.E., Ebert Engineering

### **MINUTES**

The Board tabled the Meeting Minutes of December 20, 2021 by a vote of 4-0.

Upon motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Meeting Minutes of January 24, 2022 by a vote of 3-0-1. Mr. Stavrides abstained from the vote.

### **PUBLIC COMMENT**

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

### **TREASURER'S REPORT**

Mr. Sullivan reviewed with the Board the February 2022 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts.

### **Transfers**

On motion of Mr. Rockovich, seconded by Mr. McGowan, Bill Payment List 2/22-A in the amount of \$189,080.74 was approved by a vote of 4-0.

On motion of Mr. Rockovich, seconded by Mr. McGowan, a transfer of \$241,680.74 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 4-0.

On motion of Mr. Rockovich, seconded by Mr. McGowan, a transfer of \$35,640.19 from the Credit Card Account to the Revenue Account was approved by a vote of 4-0.

### **Releases**

On motion of Mr. Rockovich, seconded by Mr. McGowan, Professional Services Releases (TD Bank) in the total amount of 1,366.90 was approved by a vote of 3-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson Professional Services Releases (TD Bank) for Warwick Business Campus – Lot 32 (Pucci Tract) in the total amount of \$3,211.32 was approved by a vote of 3-0-1. Mr. McGowan abstained from the vote.

On motion of Mr. Rockovich, seconded by Mr. McGowan, the Escrow Release #1 for 1700 Almshouse Road (Carlton Pools) in the total amount of \$3,097.51 was approved by a vote of 4-0.

On motion of Mr. Rockovich, seconded by Mr. McGowan, the Final Escrow Release for Central Bucks School District (Bridge Valley) in the amount of \$1,427.43 was approved by a vote of 4-0.

On motion of Mr. Rockovich, seconded by Mr. McGowan, the Final Escrow Release for Provco Pineville Jamison, LP (CVS-Financial Security) in the amount of \$8,191.86 was approved by a vote of 4-0.

On motion of Mr. Rockovich, seconded by Mr. McGowan, the Final Escrow Release for Provco Pineville Jamison, LP (CVS-Professional Services) in the amount of \$1,622.84 was approved by a vote of 4-0.

On motion of Mr. Rockovich, seconded by Mr. McGowan, the Final Escrow Release for Vincent Grispino in the amount of \$215.00 was approved by a vote of 4-0.

## **SOLICITOR'S REPORT**

Mr. Rudolph provided a brief update to the Authority Board.

## **ENGINEER'S REPORT**

### **Authority Projects**

Mr. Ebert referred the Board to the Engineers written engineering report.

PA Local Share Account Fund Statewide Grant Application (Germinal Colony) – Ebert Engineering will be applying for PA Local Share Grant for funds for the Germinal Colony Low Pressure System.

Fishcreek WWTP Upgrade – The Board and staff generally reviewed potential projects related to the Fishcreek Wastewater Treatment Plant.

I&I – The Board and staff generally discussed the I&I in the township.

Chapter 94 Report – Mr. Ebert provided an update to the Board.

**AUTHORITY REPORT**

**Operations – Executive Director**

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Intergovernmental Agreement – Internship Program - Upon a motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Intergovernmental Agreement for the Internship Program, as presented, by a vote of 4-0.

Warwick Business Campus, Lots 22&23-CNKA, LP Professional Service Agreement - Upon a motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Professional Service Agreement between the Authority and CNKA, LP, Warwick Business Campus Lots 22&23, by a vote of 4-0.

**CHAIRMAN’S MINUTE**

A. Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Rockovich, and with a 4-0 aye vote, adjourned at 8:30 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Warwick Township Water and Sewer Authority