

**MINUTES OF THE REGULAR MEETING JULY 25, 2022  
WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular July 25, 2022 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Treasurer Richard Carlin. The following Board members were present, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Chairman Paul Stavrides and Vice Chairman Stan Rockovich were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director  
Edward Rudolph, Rudolph Clarke LLC  
Frederick Ebert, P.E., Ebert Engineering

**MINUTES**

The Board tabled the Meeting Minutes of June 27, 2022.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. Public Comment - None

**TREASURER'S REPORT**

Mr. Sullivan reviewed with the Board the July 2022 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts.

**Transfers**

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 7/22-A in the amount of \$184,297.32 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$228,729.74 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$8,167.58 from the Cash Other to the Operating Account was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$9,811.79 from the Credit Card Account to the Revenue Account was approved by a vote of 3-0.

**Releases**

On motion of Mr. McGowan, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) in the total amount of \$19,097.52 was approved by a vote of 3-0.

Professional Services Releases (TD Bank) for Warwick Village Commons (Tractor Supply) in the total amount of \$884.82 was tabled.

**SOLICITOR'S REPORT**

There was no update to the Solicitor's Report for this meeting.

**ENGINEER'S REPORT**

**Authority Projects**

Mr. Ebert referred the Board to the Engineers written engineering report.

Fishcreek WWTP Update – Mr. Ebert and Mr. Sullivan provided an overview of the project to the Board. The Structural Engineer will be out on August 2, 2022 to perform a structural analysis of the SBR tanks.

**AUTHORITY REPORT**

**Operations – Executive Director**

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Kampus Klothes Warehouse LLC Developer Agreement – Upon a motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Kampus Klothes Warehouse LLC Developer Service Agreement, by a vote of 3-0.

Privatization efforts in the Water & Wastewater Industry – Mr. Sullivan provided an update to the Board.

**CHAIRMAN'S MINUTE**

A. Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Thompson, and with a 3-0 aye vote, adjourned at 7:46 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Warwick Township Water and Sewer Authority