

## **MINUTES OF THE REGULAR MEETING JULY 26, 2021 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular July 26, 2021 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Vice Chairman Stan Rockovich. The following Board members were present, Treasurer Richard Carlin and Secretary Kevin McGowan. Assistant Secretary/Treasurer Edward Thompson attended the meeting virtually. Chairman Paul Stavrides was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director  
Edward Rudolph, Rudolph Clarke LLC  
Frederick Ebert, P.E., Ebert Engineering

Mr. Sullivan announced that the Authority is conducting the meeting both virtually and in person in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

### **MINUTES**

Upon motion of Mr. Carlin, seconded by Mr. McGowan, the Board approved the Meeting Minutes of June 28, 2021 by a vote of 4-0.

### **PUBLIC COMMENT**

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor

### **TREASURER'S REPORT**

Mr. Sullivan reviewed with the Board the July 2021 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts.

### **Transfers – Bill List 6/21-A**

On motion of Mr. Carlin, seconded by Mr. McGowan, Bill Payment List 6/21-A in the amount of \$222,035.96 was approved by a vote of 4-0.

On motion of Mr. Carlin, seconded by Mr. McGowan, a transfer of \$269,034.69 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 4-0.

On motion of Mr. Carlin, seconded by Mr. McGowan, a transfer of \$5,601.27 from the Cash Other to the Operating Account was approved by a vote of 4-0.

On motion of Mr. Carlin, seconded by Mr. McGowan, a transfer of \$9,768.92 from the Credit Card Account to the Revenue Account was approved by a vote of 4-0.

## **Releases**

On motion of Mr. Carlin, seconded by Mr. McGowan, Professional Services Releases (TD Bank) in the total amount of \$2,115.62 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson Professional Services Releases (TD Bank) for Warwick Village Commons (Tractor Supply) in the total amount of \$302.92 was approved by a vote of 3-0-1. Mr. Carlin abstained from the vote.

On motion of Mr. Carlin, seconded by Mr. Thompson Professional Services Releases (TD Bank) for Warwick Business Commons Lot 32 (Pucci Tract) in the total amount of \$107.25 was approved by a vote of 3-0-1. Mr. McGowan abstained from the vote.

## **SOLICITOR'S REPORT**

There was no Solicitor's Report for this meeting.

Ridings I & II - Mr. Rudolph is provided and update to the Board. The Authority is required to provide additional information to the Court as detailed in the subpoena.

## **ENGINEER'S REPORT**

### **Authority Projects**

Mr. Ebert referred the Board to the Engineers written engineering report.

FCWTP Blowers – Mr. Ebert provided and update to the Board related to the proposed addition of a sludge holding tank blower.

Moland House – Mr. Ebert provided and update to the Board. Final paperwork is being completed on this project.

Act 537 Plan - Mr. Ebert provided and update to the Board. The plan has been submitted and is waiting for final approval from the DEP.

Manhole Rehab Project – Mr. Ebert provided an update to the Board. Work has started on this project.

## **AUTHORITY REPORT**

### **Operations – Executive Director**

Mr. Sullivan reviewed his report with the Board. The Board generally discussed the Authorities debt, the possibly acquiring a line of credit and potential upgrades to the Fish creek Plant. Management will provide further information at the August meeting.

**Administrative – Executive Director**

**CHAIRMAN’S MINUTE**

After Board discussion, the August Authority Meeting will be an in-person public meeting, held in the main meeting room at the Township Building.

Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Thompson, and with a 4-0 aye vote, adjourned at 8:00 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Warwick Township Water and Sewer Authority