

MINUTES OF THE REGULAR MEETING JUNE 27, 2022 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular June 27, 2022 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Vice Chairman Stan Rockovich, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Treasurer Richard Carlin was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Meeting Minutes of May 23, 2022, as amended by a vote of 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. Public Comment - None

TREASURER'S REPORT

Mr. Sullivan reviewed with the Board the June 2022 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers

On motion of Mr. McGowan, seconded by Mr. Rockovich, Bill Payment List 6/22-A in the amount of \$182,522.02 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$227,615.11 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$20,656.91 from the Cash Other to the Operating Account was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$45,229.39 from the Credit Card Account to the Revenue Account was approved by a vote of 4-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) in the total amount of \$589.88 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, Escrow releases and professional service invoices (pending) in the amount of \$7,463.50 were approved by a vote of 4-0.

SOLICITOR'S REPORT

Mr. Rudolph provided a brief update to the Authority Board.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Fishcreek WWTP Update – Mr. Ebert provided an update to the Board.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Wiss, Janney, Elstner Associates, Inc.(WJE) – Proposal for the structural analysis of the FCWTP SBR tank walls - On motion of Mr. Thompson, seconded by Mr. McGowan, the board approved Resolution 2022-08, approving the Pprofessional Service Agreement between the Authority and WJE, related to investigating the Fishcreek Treatment Plant SBR tanks and the June 14, 2022 proposal, subject to changes suggested by the Authority Solicitor and approved by the Managing Director, by a vote of 5-0.

1547-1549 Campus Drive Professional Service Agreement – Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the 1547-1549 Campus Drive Professional Service Agreement, by a vote of 4-0.

1908 York Road Professional Service Agreement – Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the 1908 York Road Professional Service Agreement, by a vote of 4-0.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Thompson, seconded by Mr. Rockovich, and with a 4-0 aye vote, adjourned at 8:25 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority