

MINUTES OF THE REGULAR MEETING MARCH 28, 2022 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular March 28, 2022 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Secretary Kevin McGowan. Treasurer Richard Carlin Assistant Secretary/Treasurer Edward Thompson were excused from attendance.

Vice Chairman Stan Rockovich attended the meeting from 7:00 to 7:15 via phone.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

The Board tabled the Meeting Minutes of December 20, 2021 and February 28, 2022 by a vote of 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mr. Sullivan reviewed with the Board the March 2022 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers

On motion of Mr. McGowan, seconded by Mr. Rockovich, Bill Payment List 3/22-A in the amount of \$272,404.77 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$272,503.04 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$65,651.73 from the Cash Other to the Operating Account was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$76,561.88 from the Credit Card Account to the Revenue Account was approved by a vote of 3-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Rockovich, Professional Services Releases (TD Bank) in the total amount of 3,202.81 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich Professional Services Releases (TD Bank) for Warwick Village Commons (Tractor Supply) in the total amount of \$269.16 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, the Final Escrow Release for Reif/Fry (Guinea Lane), for the Act 537 Plan Modification Reimbursement, in the amount of \$4,553.68 was approved by a vote of 3-0.

SOLICITOR'S REPORT

Mr. Rudolph provided a brief update to the Authority Board.

Resolution 2022-02- Warwick Mill Development – Dedication of Public Water & Sewer Facilities - Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved Resolution 2022-02, by a vote of 3-0.

Resolution 2022-03 – Woodlands of Warwick - Dedication of Public Water & Sewer Facilities - Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved Resolution 2022-03, by a vote of 3-0.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Chapter 94 Report – Mr. Ebert provided and update to the Board. On motion of Mr. McGowan, seconded by Mr. Rockovich, the Board Authorized Ebert Engineering to submit the Chapter 94 Report to the DEP, by a vote of 3-0.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Resolution 2022-04 – PA Share Account Fund – Grant Application - Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved Resolution 2022-04, by a vote of 3-0.

Prime Builders – 1619 Meetinghouse Road – Pump & Haul Agreement - Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Pump and Haul Agreement with Prime Builders for 1619 Meetinghouse Road, by a vote of 3-0.

1700 Almshouse Road – Water Tapping Fee Agreement - Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Water Tapping Fee Agreement for 1700 Almshouse Road, by a vote of 3-0.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Rockovich, and with a 3-0 aye vote, adjourned at 7:15 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority