

MINUTES OF THE REGULAR MEETING MAY 23, 2022 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular May 23, 2022 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Vice Chairman Stan Rockovich, Secretary Kevin McGowan, Treasurer Richard Carlin and Assistant Secretary/Treasurer Edward Thompson.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Meeting Minutes of April 25, 2022 by a vote of 5-0.

PUBLIC COMMENT

A. Confirmed Appointments – 2021 Audited Financial Statement Presentation – Cathy Seiler, CPA, Brinker, Simpson, LLC

Ms. Seiler presented the 2021 draft audited financial statements to the Authority Board of Directors. The Authority Finance Committee reported to the Board on their review process and provided a recommendation to the Board to approve the financial statements as presented. After a brief discussion the following motion was made.

On motion of Mr. Carlin, seconded by Mr. McGowan, the Board accepted the auditor letters of opinion and adopted the Audited 2021 Financial Statement by a vote of 5-0.

B. Public Comment - None

TREASURER'S REPORT

Mr. Sullivan reviewed with the Board the May 2022 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers

On motion of Mr. Rockovich, seconded by Mr. Thompson, Bill Payment List 5/22-A in the amount of \$191,522.19 was approved by a vote of 5-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, a transfer of \$233,901.58 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 5-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, a transfer of \$10,220.61 from the Cash Other to the Operating Account was approved by a vote of 5-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, a transfer of \$37,806.83 from the Credit Card Account to the Revenue Account was approved by a vote of 5-0.

Releases

On motion of Mr. Rockovich, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$8,999.80 was approved by a vote of 5-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson Professional Services Releases (TD Bank) for Warwick Village Commons (Tractor Supply) in the total amount of \$140.25 was approved by a vote of 4-0-1. Mr. Carlin abstained from the vote.

On motion of Mr. Rockovich, seconded by Mr. Thompson Professional Services Releases (TD Bank) for Warwick Business Campus – Lot 32 (Pucci Tract) in the total amount of \$1,449.25 was approved by a vote of 4-0-1. Mr. McGowan abstained from the vote.

On motion of Mr. Rockovich, seconded by Mr. Thompson, Escrow releases and professional service invoices (pending) in the amount of \$8,313.94 were approved by a vote of 5-0.

SOLICITOR'S REPORT

There was no update to the Solicitor's Report for this meeting.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Fishcreek WWTP Update – Mr. Ebert provided an update to the Board.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

FCWTP Ultra Violet Light Disinfection System - On motion of Mr. Carlin, seconded by Mr. Thompson, the board approved the proposal for the Ultra Violet Disinfection System rehabilitation for the Fishcreek Treatment plant, by a vote of 5-0.

FCWTP Upgrade Grant Documents - On motion of Mr. McGowan, seconded by Mr. Rockovich, the board authorized Ebert Engineering to prepare the Grant Documents related to the proposed Fishcreek Treatment Plant Upgrade, by a vote of 5-0.

Costa Homes, Inc (Sailor Subdivision) Developer Agreement - Upon a motion of Mr. Carlin, seconded by Mr. Thompson, the Board approved the Costa Homes/Sailor Subdivision Developer Agreement, by a vote of 5-0.

Gasper Land Development Agreement - Upon a motion of Mr. Carlin, seconded by Mr. Thompson, the Board approved the Gasper Land Development Agreement subject to receiving all executed documents, financial security and insurance deemed necessary by the executive director and the solicitor, by a vote of 5-0.

1547-1549 Campus Drive Professional Service Agreement – The 1547-1549 Campus Drive Professional Service Agreement was tabled by the Board.

CHAIRMAN’S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Rockovich, seconded by Mr. McGowan, and with a 5-0 aye vote, adjourned at 8:30 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority