

MINUTES OF THE REGULAR MEETING NOVEMBER 22, 2021 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular November 22, 2021 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board members were present, Treasurer Richard Carlin, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Vice Chairman Stan Rockovich was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Thompson, seconded by Mr. McGowan, the Board approved the Meeting Minutes of October 25, 2021 by a vote of 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor

TREASURER'S REPORT

Mr. Sullivan reviewed with the Board the November 2021 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers – Bill List 11/21-A

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 11/21-A in the amount of \$173,661.58 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$228,438.30 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$10,973.28 from the Cash Other to the Operating Account was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$24,385.80 from the Credit Card Account to the Revenue Account was approved by a vote of 4-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$1,499.85 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, to pay the Delaware River Basin Commission Water Allocation Docket Application Filing Fee in the amount of \$16,226.00 were approved 4-0.

SOLICITOR'S REPORT

Mr. Rudolph provided a brief update to the Authority Board.

Sailor Developer Agreement – The Agreement is complete and under staff review.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Warwick Mill – Mr. Ebert provided and update to the Board.

Woodlands – The project is complete. Ebert Engineering is waiting on as-built drawings from the developer.

Navy Project – The project is complete and passed the final inspection.

Moland House – Mr. Ebert provided an update to the Board. Ebert Engineering is in the process of doing an end of the maintenance period inspection.

DRBC Water Allocation Docket Application – The Application has been completed and will be submitted with payment.

Warwick Ice Rink - Mr. Ebert provided and update to the Board.

AUTHORITY REPORT

Operations – Executive Director

Mr. Sullivan reviewed his report with the Board.

Contract for Professional Service – Mearns Road Campus, Lot #4-Gasper Landscaping Inc.– Upon a motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Professional Service Agreement between the Authority and Gasper Landscaping, Inc. for Mearns Road Campus Drive, by a vote of 4-0.

Contract for Professional Service – Warwick Business Campus, Lot #18-SDHT Properties. – Upon a motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Professional Service Agreement between the Authority and SDHT Properties, by a vote of 4-0.

Administrative – Executive Director

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Thompson, and with a 4-0 aye vote, adjourned at 7:50 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority