

MINUTES OF THE REGULAR MEETING SEPTEMBER 26, 2022 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular September 26, 2022 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Vice Chairman Stan Rockovich and Assistant Secretary/Treasurer Edward Thompson, Treasurer Richard Carlin and Secretary Kevin McGowan.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Ken Ferris, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Meeting Minutes of July 25, 2022, by a vote of 3-0-2. Mr. Stavrides and Mr. Rockovich abstained from the vote.

Upon motion of Mr. Rockovich, seconded by Mr. Thompson, the Board approved the Meeting Minutes of August 22, 2022, by a vote of 3-0-2. Mr. Carlin and Mr. McGowan abstained from the vote.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. Public Comment - None

TREASURER'S REPORT

Mr. Sullivan reviewed with the Board the September 2022 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers

On motion of Mr. Rockovich, seconded by Mr. Thompson, Bill Payment List 9/22-A in the amount of \$204,944.74 was approved by a vote of 5-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, a transfer of \$237,399.66 from the Revenue Account to the Operating Account (Payroll) was approved by a vote of 5-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, a transfer of \$20,145.08 from the Cash Other to the Operating Account was approved by a vote of 5-0.

On motion of Mr. Rockovich, seconded by Mr. Thompson, a transfer of \$45,439.60 from the Credit Card Account to the Revenue Account was approved by a vote of 5-0.

Releases

On motion of Mr. Rockovich, seconded by Mr. McGowan, Professional Services Releases (TD Bank) in the total amount of \$434.50 was approved by a vote of 4-0-1. Mr. Carlin abstained from the vote.

SOLICITOR'S REPORT

Mr. Ferris provided a brief update to the Authority Board.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Fishcreek WWTP Update – Mr. Ebert provided an update and expected timeframes for the project to the Board.

H2O Grant - Upon a motion of Mr. Thompson, seconded by Mr. Rockovich, the Board approved the submission of the H2O Grant Application related to the Fishcreek Treatment Plant Upgrade, by a vote of 5-0.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

Privatization efforts in the Water & Wastewater Industry – Mr. Sullivan provided an update to the Board.

Concord Public Finance – Financing of Capital Projects – Mr. Sullivan provided an overview of the potential capital and proposal for financial service from Concord Public Finance. No action was taken.

Wiss, Janney, Elstner – Structural Design Proposal– On motion of Mr. Carlin, seconded by Mr. Rockovich, the Board approved the Structural Design proposal by Wiss, Janney, Elstner, upon staff approval of the standard contract conditions by staff by a vote of 5-0.

Resolution 2022-07- Warwick Village Commons - Maintenance Bond of \$65,000 & Capital Contribution \$30,000 - Acceptance – Upon a motion of Mr. Thompson, seconded by Mr. McGowan, the Board approved Resolution 2022-07 as presented and accepted the Capital Contribution from Warwick Village Commons, by a vote of 4-0-1. Mr. Carlin abstained from the vote.

Warwick Village Commons–QNB Letter of Credit #50602234- \$50,213.96 – WAWA Release – Upon a motion of Mr. Thompson, seconded by Mr. McGowan, the Board approved the release

of the Warwick Village Commons QNB Letter of Credit #50602234, in the amount of \$50,213.96, by a vote of 4-0-1. Mr. Carlin abstained from the vote.

Warwick Village Commons–QNB Letter of Credit #50602259- \$7,032.80 – WAWA Release –
Upon a motion of Mr. Thompson, seconded by Mr. McGowan, the Board approved the release of the Warwick Village Commons QNB Letter of Credit #50602259, in the amount of \$7,032.80, by a vote of 4-0-1. Mr. Carlin abstained from the vote.

Warwick Village Commons–QNB Letter of Credit #50607118- \$54,412.05 – Tractor Supply Release –
Upon a motion of Mr. Thompson, seconded by Mr. McGowan, the Board approved the release of the Warwick Village Commons QNB Letter of Credit #50607118, in the amount of \$54,412.05, by a vote of 4-0-1. Mr. Carlin abstained from the vote.

The Board entered an executive session at 8:45 to discuss personnel matters. The Board reconvened at 9:05 pm. No action was taken.

CHAIRMAN’S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Rockovich, and with a 5-0 aye vote, adjourned at 9:10 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority