

MINUTES OF THE REGULAR MEETING MARCH 27, 2023 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular March 27, 2023 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board members were present, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Treasurer Richard Carlin and Vice Chairman Stan Rockovich were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Thompson, seconded by Mr. McGowan, the Board approved the Meeting Minutes of February 27, 2023, by a vote of 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mr. Sullivan reviewed with the Board the March 2023 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts. Mr. Sullivan provided an update on the 2022 Audit to the Board.

Transfers

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 3/23-A in the amount of \$2,564.32 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 3/23-B in the amount of \$183,155.59 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson a transfer of \$241,755.59 from the Revenue Account to the TD Operating Account (Payroll) was approved by a vote of 3-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$5,887.37 was approved by a vote of 3-0.

SOLICITOR'S REPORT

Mr. Rudolph provided a brief update to the Authority Board.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

Fishcreek WWTP Update – Mr. Ebert provided an update for the project to the Board.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Sullivan referred the Board to the written operations reports.

2023 Employee Policy Manual- On motion of Mr. McGowan seconded by Mr. Thompson, the Board approved the 2023 Employee Policy Manual, by a vote of 3-0.

Water & Sewer Application – 2940 Hillside Ave - On motion of Mr. Thompson seconded by Mr. McGowan, the Board approved the Water and Sewer Application for 2940 Hillside Avenue, by a vote of 3-0.

The Board entered an executive session at 9:15 to discuss personnel matters. The Board reconvened at 9:40 pm. No action was taken.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Thompson, and with a 3-0 aye vote, adjourned at 9:40 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority