

MINUTES OF THE REGULAR MEETING OCTOBER 23, 2023 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular October 23, 2023 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present, Treasurer Richard Carlin, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Vice Chairman Stan Rockovich was excused from attendance.

Also present at the invitation of the Board were the following:

Lauri Halderson, Executive Director
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. Thompson, seconded by Mr. McGowan, the Board approved the Meeting Minutes of August 28, 2023 as amended, by a vote of 3-0-1. Mr. Carlin abstained from the vote.

Upon motion of Mr. Carlin, seconded by Mr. McGowan, the Board approved the Meeting Minutes of September 25, 2023 as amended, by a vote of 3-0-1. Mr. Stavrides abstained from the vote.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Presentation of the Draft 2024 Operating Budget – Mrs. Halderson provided a detailed review of the Draft Budget with the Board including a discussion on the 2024 insurance renewals. On motion of Mr. Carlin, seconded by Mr. McGowan the Board approved the 2024 Operating Budget with a 5% rate increase, by a vote of 5-0.

Mrs. Halderson reviewed with the Board the October 2023 Financial Report and the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 10/23-A in the amount of \$249,110.46 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson a transfer of \$40,088.00 from the Capital Account to the TD Operating Account was approved by a vote of 4-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Thompson, Professional Services Releases (TD Bank) in the total amount of \$16,795.45 was approved by a vote of 4-0.

SOLICITOR'S REPORT

Mr. Rudolph provided a brief update to the Authority Board.

ENGINEER'S REPORT

Authority Projects

Mr. Ebert referred the Board to the Engineers written engineering report.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mrs. Halderson referred the Board to the written operations reports.

FCWTP Valve Replacement – Mr. Ebert and Mrs. Halderson provided an update to the Board. The scope of work will be provided at the November meeting.

FCWTP Operations Building – The Operations building upgrade construction will begin November 6, 2023.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Thompson, seconded by Mr. McGowan, and with a 4-0 aye vote, adjourned at 7:57 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority