

MINUTES OF THE REGULAR MEETING DECEMBER 18, 2023 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular December 18, 2023 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present Vice Chairman Stan Rockovich, Treasurer Richard Carlin, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson.

Also present at the invitation of the Board were the following:

Lauri Halderson, Executive Director
Dan Ervin, Director of Operations
Ken Ferris, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Meeting Minutes of October 23, 2023 by a vote of 4-0-1. Mr. Rockovich abstained from the vote.

Upon motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Meeting Minutes of November 20, 2023 by a vote of 4-0-1. Mr. Carlin and Mr. Thompson abstained from the vote.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mrs. Halderson reviewed with the Board the December 2023 Financial Report, the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers

On motion of Mr. Rockovich, seconded by Mr. McGowan, Bill Payment List 12/23-A in the amount of \$411,057.11 was approved by a vote of 5-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich a transfer of \$217,535.09 from the Capital Account to the TD Operating Account was approved by a vote of 5-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Rockovich, the Warwick Village Commons (WAWA/Tractor Supply) final escrow release in the amount of \$65,408.57 was approved by a vote of 4-0-1. Mr. Carlin abstained from the vote.

On motion of Mr. McGowan, seconded by Mr. Rockovich, Woodlands at Warwick final escrow release in the amount of \$34,650.00 was approved by a vote of 5-0.

On motion of Mr. Rockovich, seconded by Mr. McGowan, Professional Services Releases (TD Bank) in the total amount of \$52,744.50 was approved by a vote of 5-0.

SOLICITOR'S REPORT

Mr. Ferris provided a brief update to the Authority Board.

Resolution 2023-13 FCWTP Valve Project Bid- On motion of Mr. McGowan seconded by Mr. Rockovich, the Board accepted Resolution 2023-13, FCWTP Valve Project Bid, pending Solicitor's review, by a vote of 5-0.

ENGINEER'S REPORT

Mr. Ebert referred the Board to the Engineers written engineering report.

Mr. Ebert provided the Board with the FCWTP Valve Replacement Project Scope of Work. On motion of Mr. Rockovich, seconded by Mr. McGowan, the Board authorized Mr. Ervin to order Costars special fittings, valves and motor operators by a vote of 5-0.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Ervin referred the Board to the written operations reports.

FCWTP Operations Building – Mr. Ervin provided an update on the operations building upgrade that began November 6, 2023.

Insurance Proposal- Ms. Halderson referred the Board to the Insurance Proposal. No action was taken at this time.

851 W. Bristol Road– The Board agreed on water connection to be paid by MIRA Grant.

2024 WTWSA Board of Directors Meeting Schedule- On motion of Mr. Carlin, seconded by Mr. Rockovich, the Board approved the 2024 WTWSA Board of Directors Meeting Schedule by a vote of 5-0.

2024 WTWSA Fee and Rate Schedule - On motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the 2024 WTWSA Fee and Rate Schedule by a vote of 5-0.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Rockovich, seconded by Mr. Thompson, and with a 5-0 aye vote, adjourned at 8:06 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority