

MINUTES OF THE REGULAR MEETING FEBRUARY 28, 2024 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular February 27, 2024 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board members were present, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Treasurer Richard Carlin and Vice Chairman Stan Rockovich were excused from attendance.

Also present at the invitation of the Board were the following:

Lauri Halderson, Executive Director
Dan Ervin, Director of Operations
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

The Board tabled the January 22, 2024 minutes.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mrs. Halderson reviewed with the Board the February 2024 Financial Report, the current Accounts Receivable aging report and the status of the delinquent accounts. Mrs. Halderson provided an update on the 2023 Audit to the Board.

Transfers

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 02/24-A in the amount of \$262,974.74 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$44,989.64 from the Capital Account to the Operating Account was approved by a vote of 3-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Thompson, Professional Services Releases (FNBN Bank) in the total amount of \$17,225.41 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, Escrow releases and the pending professional service invoice in the amount of \$72.47 was approved by a vote of 3-0.

SOLICITOR'S REPORT

Mr. Rudolph provided a brief update to the Authority Board.

The Board entered an executive session at 7:12 to discuss matters of potential litigation. The Board reconvened at 7:20 pm. Mr. Rudolph discussed awarding Contract 24-1 to Worth and Company, being there are no defects contained in its Bid, the Bid can be awarded to Worth and Company.

ENGINEER'S REPORT

Mr. Ebert referred the Board to the Engineers written engineering report.

Mr. Ebert provided the Board with the FCWTP Valve Replacement Project Bid.

Resolution 2024-02- FCTWP Bid Award – On motion of Mr. McGowan, seconded by Mr. Thompson, the Board accept the Worth and Company's Bid, in the amount of \$1,482,768.95 by a 3-0 vote. The Board authorized Ms. Halderson to execute all related contract documents.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Ervin referred the Board to the written operations reports.

Provident Bank- Close Bank Account- On motion of Mr. McGowan, seconded by Mr. Thompson, the Board gave direction to close the Provident Bank account by a 3-0 vote.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, on motion of Mr. McGowan, seconded by Mr. Thompson, and with a 3-0 aye vote, adjourned at 8:10 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority