

MINUTES OF THE REGULAR MEETING APRIL 22, 2024 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular April 22, 2024 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board members were present: Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Vice Chairman Stan Rockovich and Treasurer Richard Carlin were excused from attendance.

Also present at the invitation of the Board were the following:

Lauri Halderson, Executive Director
Dan Ervin, Director of Operations
Ken Ferris, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

The Board tabled the January 22, 2024 minutes.

Upon motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Meeting Minutes of March 25, 2024 by a vote of 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mrs. Halderson reviewed with the Board the February 2024 Financial Report, the current Accounts Receivable aging report and the status of the delinquent accounts.

The 2023 Audit is complete. Jennifer McHugh, Bee Bergvall & Co., will be presenting the 2023 Financial Statement at the May 2024 Board meeting.

Transfers

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 04/24-A in the amount of \$318,456.41 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$7,672.37 from the Capital Account to the Operating Account was approved by a vote of 3-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Thompson, Professional Services Releases (FNBN Bank) in the total amount of \$7,672.37 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, Escrow releases and the pending professional service invoice in the amount of \$7,310.93 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, Warwick Business Campus Lot #4- Gasper Landscaping Escrow release #2 in the amount of \$8,247.25 was approved by a vote of 3-0.

SOLICITOR'S REPORT

Mr. Ferris provided a brief update to the Authority Board.

The Board entered an executive session at 7:08 pm to discuss matters of potential litigation. The Board reconvened at 7:20 pm. No action was taken.

ENGINEER'S REPORT

Mr. Ebert referred the Board to the Engineers written engineering report.

On motion of Mr. McGowan, seconded by Mr. Thompson, the Board authorized the Executive Director to approve April 22,2024 Fish Creek Water Treatment Plan Change Order pending final review of the Authorities Solicitor and Engineer.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Ervin referred the Board to the written operations reports.

Professional Service Agreement- 1707 Stout Drive- On motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Professional Service Agreement for 1707 Stout Drive by a 3-0 vote.

Fence Agreement- 2819 Lee Drive- On motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved 2819 Lee Drive Fence Agreement by a 3-0 vote.

Ms. Halderson provided the Board with an upgrade of Stony Road Development and Sailor Subdivision.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, on motion of Mr. Thompson, seconded by Mr. McGowan, and with a 3-0 aye vote, adjourned at 8:15 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority