

MINUTES OF THE REGULAR MEETING JANUARY 27, 2025 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular January 27, 2025 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board member was present Vice Chairman Stan Rockovich, Treasurer Richard Carlin, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson were excused from attendance.

Also present at the invitation of the Board were the following:

Lauri Halderson, Executive Director
Dan Ervin, Director of Operations
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

REORGANIZATION

Open for Nominations

Chairman Stavrides turned the election of the officers for the Board of Directors over to the Chairman Pro-Tem, Lauri Halderson. Accordingly, the Chairman Pro-Tem opened the floor for nominations. Ms. Halderson asked if there were any proposed changes to the current slate of officers.

The Chairman Pro-Tem then asked for a motion to close the nominations and for the Chairman Pro-Tem to cast a unanimous ballot for the following slate of officers.

Paul Stavrides – Chairman
Stanley Rockovich– Vice-Chairman
Kevin McGowan – Secretary
Richard Carlin - Treasurer
Edward Thompson – Assistant Secretary/Treasurer
Lauri Halderson- Open Records Officer

Mr. Rockovich moved to close the nominations and for the Chairman Pro-Tem to cast a unanimous ballot, duly seconded by Mr. McGowan and approved by a 5-0 vote.

The remainder of the meeting was turned over to the Chairman Paul Stavrides.

The Chairman Stavrides opened the floor for discussion regarding the appointment of the Authority's Solicitor. There being none, a motion was made by Mr. Rockovich to appoint the law firm of Pizzo Rudolph, LLC using the established rates as submitted by their firm and attached to these minutes. The motion was seconded by Mr. McGowan and unanimously approved by the Board 5-0.

Chairman Stavrides opened the floor for discussion to appoint the Authority's Engineer. There being none, Mr. Rockovich moved to appoint Ebert Engineering, Inc. as the Authority Engineer to perform engineering services as assigned by the Executive Director using the established rates as submitted by Ebert Engineering, Inc. and attached to these minutes. The motion was seconded by Mr. McGowan and passed with a unanimous 5-0 vote.

A motion was made by Mr. Rockovich to appoint Bee Bergvall & Co. in accordance with the November 4, 2022 proposal as the Authority's Certified Public Accountant firm to conduct the year 2024 annual audit, seconded by Mr. McGowan and unanimously approved by the Board 5-0.

The following financial institutions were reaffirmed by the Board upon motion of Mr. Rockovich, seconded by Mr. McGowan, approved 5-0 by the Board.

First National Bank of Newtown – Checking, Savings and Escrow
PLGIT – Savings Account, Investment Account

The Chairman asked if there was any further business or comments for the reorganizational meeting. There being none, Mr. McGowan motioned to adjourn the reorganizational meeting and continue with the regular meeting and agenda of the Warwick Township Water and Sewer Authority. The motion was seconded by Mr. Rockovich, and with a 5-0 aye vote the reorganizational meeting ended at 7:05 p.m., and the Board continued with the Authority's regular monthly meeting.

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Meeting Minutes of December 16, 2024 by a vote of 4-0-1. Mr. Carlin abstained from the vote.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mrs. Halderson reviewed with the Board the January 2025 Financial Report, the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers

On motion of Mr. McGowan, seconded by Mr. Rockovich, Bill Payment List 01/25-A in the amount of \$234,350.74 was approved by a vote of 5-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Rockovich, Professional Services Releases (FNBN Bank) in the total amount of \$18,808.41 was approved by a vote of 5-0.

SOLICITOR'S REPORT

Mr. Rudolph provided a brief update to the Authority Board.

Shihadeh/Stony Road Development - Mr. McGowan, moved that the Warwick Township Water and Sewer Authority Development Agreement entered into with developer, Shihadeh Contracting, LLC, dated November 1, 2024, for tax parcel no 51-003-062 (16.51 acres) and

tax parcel no. 51-003-072-001 (4.92 acres), be recorded in the Office of the Recorder of Deeds of Bucks County, noting that improvement security, escrow payment, easements, assignments, deed of dedication and bill of sale have all been provided to the Authority, and the appropriate officers of the Authority are authorized and directed to do all actions necessary pursuant to the terms and conditions of the agreement, seconded by Mr. Rockovich, approved by a vote of 5-0.

ENGINEER'S REPORT

Mr. Ebert referred the Board to the Engineers written engineering report.

Chapter 94 Report - Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Chapter 94 Report Proposal as presented, by a vote of 5-0.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Ervin referred the Board to the written operations reports.

5-Year Draft Capital Plan- Mrs. Halderson reviewed the Draft#1 5-Year Capital plan with the Board. Authority staff will further refine the budget and present to the Board at a later meeting.

2923 Bridge Street – Water & Sewer Tapping Fee Application- Upon a motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Water & Sewer Tapping Fee Application for 2923 Bridge Street, by a vote of 5-0.

605 Julian Drive West- Mrs. Halderson provided an update to the Board.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. Rockovich, seconded by Mr. McGowan, and with a 5-0 aye vote, adjourned at 7:38 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority