

MINUTES OF THE REGULAR MEETING OCTOBER 28, 2024 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular October 28, 2024 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board members were present: Vice Chairman Stan Rockovich, Secretary Kevin McGowan, Treasurer Richard Carlin, and Assistant Secretary/Treasurer Edward Thompson.

Also present at the invitation of the Board were the following:

Lauri Halderson, Executive Director
Dan Ervin, Director of Operations
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Carlin, the Board approved the Meeting Minutes of August 26, 2024 by a vote of 3-0-2.

Upon motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Meeting Minutes of September 23, 2024 by a vote of 5-0.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mrs. Halderson presented the 2025 Draft Budget. On motion of Mr. Carlin, seconded by Mr. Rockovich, the board approved the 2025 Draft Budget with a 5% rate increase by a vote of 5-0.

Mrs. Halderson reviewed with the Board the October 2024 Financial Report, the current accounts receivable aging report and the status of the delinquent accounts.

The Executive Director provided a detail breakdown of the FCWTP project. The project is estimated to come in under budget by over \$650,000 and was completed four months ahead of schedule. The Authority staff worked diligently to reduce costs and keep the project on schedule. Without the Authority staff the project would not have been completed so efficiently.

Upon motion of Mr. Rockovich, seconded by Mr. McGowan, the Board entered an executive session at 7:25, to discuss personnel matters, by a vote of 5-0. The Board reconvened at 7:30 pm. On motion of Mr. Rockovich, seconded by Mr. McGowan, the board approved the bonus proposal as amended by a vote of 5-0.

Transfers

On motion of Mr. McGowan, seconded by Mr. Rockovich, Bill Payment List 10/24-A in the amount of \$713,898.31 was approved by a vote of 5-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$262,080.82 from the Credit Card Account to the Operating Account was approved by a vote of 5-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$15,246.77 from the Capital Account to the Operating Account was approved by a vote of 5-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Rockovich, Professional Services Releases (FNBN Bank) in the total amount of \$2,478.65 was approved by a vote of 5-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, Escrow releases and the pending professional service invoice in the amount of \$1,916.75 was approved by a vote of 5-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$316,458.00 from the Revenue Account to the Operating Account for Advanced Rehabilitation Technology- 2024 FCSTP SBR 1 OBIC Lining Payment Request #1 was approved by a vote of 5-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$98,142.61 from the Revenue Account to the Operating Account for Riordan Materials Corp.- 2024 FCSTP SBR Upgrade Payment Request #5 was approved by a vote of 5-0.

On motion of Mr. McGowan, seconded by Mr. Rockovich, a transfer of \$97,720.11 from the Revenue Account to the Operating Account for Worth & Company- 2024 FCSTP Upgrade Payment Request #6 was approved by a vote of 5-0.

SOLICITOR'S REPORT

Mr. Rudolph provided a brief update to the Authority Board.

Shihadeh Contracting, LLC. - Resolution 2024-08- Upon motion of Mr. Rockovich, seconded by Mr. Thompson, the Board approved Shihadeh Contracting, LLC Resolution 2024-08 by a vote of 5-0.

1707 Stout Drive- Developer Agreement- Resolution 2024-09- Upon motion of Mr. Rockovich, seconded by Mr. Thompson, the Board approved Resolution 2024-09, 1707 Stout Drive Developer Agreement, by a vote of 5-0.

ENGINEER'S REPORT

Mr. Ebert referred the Board to the Engineers written engineering report.

FCSTP Upgrade-Update-

Change Order #8- Upon motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved Change Order #8 in the amount of \$(233,965.33), by a vote of 5-0.

Change Order #9- Upon motion of Mr. Thompson, seconded by Mr. Rockovich, the Board approved Change Order #9 in the amount of \$2,397.99, by a vote of 5-0.

Advanced Rehabilitation Technology 24-3 Contract- Upon motion of Mr. Carlin, seconded by Mr. Rockovich, the Board approved SBR #1 payment request in the amount of \$316,458.00, by a vote of 5-0.

Riordan Materials Payment Request #5- Upon motion of Mr. Rockovich, seconded by Mr. McGowan, the Board approved Payment Request #5 in the amount of \$98,142.61, by a vote of 5-0.

Worth & Company Payment Request #6- Upon motion of Mr. Thompson, seconded by Mr. Rockovich, the Board approved Payment Request #6 in the amount of \$97,720.11, by a vote of 5-0.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Ervin referred the Board to the written operations reports.

Appointment of Authority Solicitor- Resolution 2024-10- Upon motion of Mr. McGowan, seconded by Mr. Rockovich, the Board entered an executive session at 8:07, to discuss the Authority Solicitor, by a vote of 5-0. The Board reconvened at 8:25 pm. Upon motion of Mr. Rockovich, seconded by Mr. McGowan, the Board approved Resolution 2024-10, appointing the law firm of Pizzo Rudolph, LLC effective October 31, 2024, by a vote 5-0.

CHAIRMAN’S MINUTE

A. Adjournment – There being no further business, the Board, on motion of Mr. Rockovich, seconded by Mr. McGowan, and with a 5-0 aye vote, adjourned at 8:30 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority