

MINUTES OF THE REGULAR MEETING DECEMBER 16, 2024 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular December 16, 2024 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board members were present: Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Vice Chairman Stan Rockovich and Treasurer Richard Carlin were excused from attendance.

Also present at the invitation of the Board were the following:

Lauri Halderson, Executive Director
Dan Ervin, Director of Operations
Edward Rudolph, Rudolph Clarke LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the Meeting Minutes of November 18, 2024 by a vote of 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – There were no confirmed appointments.
- B. From the Floor – None

TREASURER'S REPORT

Mrs. Halderson reviewed with the Board the December 2024 Financial Report, the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 12/24-A in the amount of \$165,054.19 was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$165,054.19 from the Revenue Account to the Operating Account was approved by a vote of 3-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$16,435.82 from the Credit Card Account to the Operating Account was approved by a vote of 3-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Thompson, Professional Services Releases (FNBN Bank) in the total amount of \$20,662.69 was approved by a vote of 3-0.

SOLICITOR'S REPORT

Mr. Rudolph provided a brief update to the Authority Board.

ENGINEER’S REPORT

Mr. Ebert referred the Board to the Engineers written engineering report.

FCSTP Upgrade-Update- The project has been completed.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Ervin referred the Board to the written operations reports.

PECO Billing- PECO Energy has changed its billing cycle. As a result, the Authority does not receive the bill prior to the Authority monthly meeting. In order to avoid late fees, this invoice needs to be paid prior to the next Authority meeting. The Board directed the Authority staff to process payment to PECO outside of the Monthly bill list. The payment will be included in the next Authority meeting bill list.

1707 Stout Drive – Water Connection – Mrs. Halderson provided an update on the project.

Shihadeh – Stony Road Development – Mrs. Halderson provided an update on the project.

2025 WTWSA Board of Directors Meeting Schedule- On motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the 2025 WTWSA Board of Directors Meeting Schedule by a vote of 3-0.

2025 WTWSA Fee and Rate Schedule - On motion of Mr. McGowan, seconded by Mr. Thompson, the Board approved the 2025 WTWSA Fee and Rate Schedule by a vote of 3-0.

CHAIRMAN’S MINUTE

A. Adjournment – There being no further business, the Board, on motion of Mr. McGowan, seconded by Mr. Thompson, and with a 3-0 aye vote, adjourned at 7:23 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority