

## **MINUTES OF THE REGULAR MEETING MAY 19, 2025 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY**

The regular May 19, 2025 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. Chairman Paul Stavrides. The following Board member was present Vice Chairman Stan Rockovich, Secretary Kevin McGowan and Treasurer Richard Carlin. Assistant Secretary/Treasurer Edward Thompson arrived at 7:05.

Also present at the invitation of the Board were the following:

Lauri Halderson, Executive Director  
Dan Ervin, Director of Operations  
Sean Gresh, Begley, Carlin, Mandio, LLC  
Frederick Ebert, P.E., Ebert Engineering (via phone)

### **MINUTES**

Upon motion of Mr. McGowan, seconded by Mr. Rockovich, the Board approved the Meeting Minutes of April 28, 2024, as amended, by a vote of 3-0-1. Mr. Carlin abstained from the vote.

### **PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – None

### **REVIEW CHEMICAL BID**

Soda Ash Dense Bid – Mrs. Halderson presented the bid results to the Authority Board members. After a tabulation of the bid results were reviewed, the following actions were taken by the Board. Upon a motion of Mr. Rockovich, seconded by Mr. McGowan, the Board awarded Northeast Chemical, a 1-year contract to supply Soda Ash Dense for a price of \$18.44/50# bag, by a vote of 5-0.

Ferric Chloride – Mrs. Halderson presented the bid results to the Authority Board members. After a tabulation of the bid results were reviewed, the following actions were taken by the Board. Upon a motion of Mr. Carlin, seconded by Mr. McGowan, the Board awarded Coyne Chemical, a 1-year contract to supply Ferric Chloride for a price of \$5.7744/gallon, pending clarification for the bid submitted by Hilbrett Puratex, by a vote of 5-0.

### **TREASURER'S REPORT**

Mrs. Halderson reviewed with the Board the May 2025 Financial Report, the current Accounts Receivable aging report and the status of the delinquent accounts.

### **Transfers**

On motion of Mr. McGowan, seconded by Mr. Rockovich, Bill Payment List 05/25-A in the amount of \$177,510.08 was approved by a vote of 5-0.

### **Releases**

On motion of Mr. McGowan, seconded by Mr. Rockovich, Professional Services Releases (FNBN Bank) in the total amount of \$22,023.54 was approved by a vote of 5-0.

## **SOLICITOR'S REPORT**

Mr. Gresh referred the Board to the Solicitor's written report.

## **ENGINEER'S REPORT**

Mr. Ebert referred the Board to the Engineers written engineering report.

Shihadeh – Stony Road Subdivision – Escrow Release #2 in the amount of \$279,958.14 – On motion of Mr. Carlin, seconded by Mr. Rockovich, Escrow Releases #2 for the Stony Road Subdivision, in the total amount of \$279,958.14, was approved by a vote of 5-0.

Warwick Village Commons – Maintenance Bond Release #3 (Final) in the amount of \$65,408.57 – On motion of Mr. McGowan, seconded by Mr. Rockovich, the Warwick Village Commons, Maintenance Bond Release #3 (Final), in the total amount of \$65,408.57, was approved by a vote of 4-0-1. Mr. Carlin abstained from the vote.

Navy Project – Bid Specification Authorization – No action was taken. The Board will review at the June Authority meeting.

## **AUTHORITY REPORT**

### **Operations – Executive Director**

Operations Report – Water/Sewer – Mr. Ervin reviewed written operations reports with the Board.

Professional Service Agreement – Hallmark Group – 1908 York Road. – On motion of Mr. Carlin, seconded by Mr. Thompson, the Professional Service Agreement with the Hallmark Group, 1908 York Road, was approved by a vote of 5-0.

Navy Water Project Temporary Access Agreements- Mrs. Halderson provided an update to the Board. All Temporary Access Agreements were received by the Authority. Signed copies will be made available to the Board for the June Authority meeting.

## **CHAIRMAN'S MINUTE**

A. Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Rockovich, and with a 5-0 aye vote, adjourned at 7:45 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Warwick Township Water and Sewer Authority