

MINUTES OF THE REGULAR MEETING SEPTEMBER 22, 2025 WARWICK TOWNSHIP WATER AND SEWER AUTHORITY

The regular September 22, 2025 meeting of the Warwick Township Water and Sewer Authority was called to order at 7:00 p.m. by Chairman Paul Stavrides. The following Board members were present; Treasurer Richard Carlin, Secretary Kevin McGowan and Assistant Secretary/Treasurer Edward Thompson. Vice Chairman Stan Rockovich was excused from attendance.

Also present at the invitation of the Board were the following:

Lauri Halderson, Executive Director
Dan Ervin, Director of Operations
Jeffrey Garton, Begley, Carlin, Mandio, LLC
Frederick Ebert, P.E., Ebert Engineering

MINUTES

Upon motion of Mr. McGowan, seconded by Mr. Carlin, the Board approved the Meeting Minutes of August 25, 2025, as amended, by a vote of 3-0-1. Mr. Thompson abstained from the vote.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – None

TREASURER'S REPORT

Mrs. Halderson reviewed with the Board the September 2025 Financial Report, the current Accounts Receivable aging report and the status of the delinquent accounts.

Transfers

On motion of Mr. McGowan, seconded by Mr. Thompson, Bill Payment List 09/25-A in the amount of \$374,668.50 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$256,342.93 from the Credit Card Account to the Operating Account was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, a transfer of \$194,075.57 from the Revenue Account to the Operating Account was approved by a vote of 4-0.

Releases

On motion of Mr. McGowan, seconded by Mr. Thompson, Professional Services Releases (FNBN Bank) in the total amount of \$9,782.43 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson Escrow Release #1 for Spring Dance Hot Tub, in the amount of \$8,963.84 was approved by a vote of 4-0.

On motion of Mr. McGowan, seconded by Mr. Thompson, Escrow releases and the pending professional service invoice in the amount of \$20,088.66 was approved by a vote of 4-0

SOLICITOR'S REPORT

Mr. Garton referred the Board to the Solicitor's written report.

ENGINEER'S REPORT

Mr. Ebert referred the Board to the Engineers written engineering report.

Navy Project – Mr. Ebert provided an update to the Board. The draft resident letter will be presented to the Board at the October Authority meeting for review.

Shihadeh – Stony Road Subdivision – Escrow Release #6 in the amount of \$184,965.00 – On motion of Mr. McGowan, seconded by Mr. Thompson, Escrow Releases #6 for the Stony Road Subdivision, in the total amount of \$184,965.00, was approved by a vote of 4-0.

AUTHORITY REPORT

Operations – Executive Director

Operations Report – Water/Sewer – Mr. Ervin reviewed written operations reports with the Board.

FCWTP Electrical Panel Upgrade – Mrs. Halderson provided an update to the Board. The upgrade to FCWTP electrical panel was complete in October.

FCWTP MCC Control System Upgrade Proposal – On motion of Mr. McGowan, seconded by Mr. Thompson, the board accepted the Integrated Controls Incorporated MCC Control Panel proposal in the amount of \$140,454.00, approved by a vote of 4-0. Dan Ervin will work with Integrated Controls to schedule the upgrade.

2026 F-250 Truck – The new truck was delivered.

2013 F-250 Truck – The Board gave direction to staff to sell the 2013 F-250 Truck on Municibid with a reserve of \$11,000.

Manhole Rehabilitation – Mr. Ervin provided an update to the Board.

2026 Budget Update – Mrs. Halderson provided an update to the Board.

Irrigation System Agreement – 2237 Valley Road – The Agreement was tabled by the Board pending signature by the owner.

1515 Bristol Road – Water & Sewer Tapping Fee Agreement - On motion of Mr. McGowan, seconded by Mr. Carlin, the Board approved the Water Tapping Fee Application for 1515 Bristol Road, by a vote of 4-0

1515 Bristol Road – Professional Service Agreement - On motion of Mr. McGowan, seconded by Mr. Carlin, the Board approved the Professional Service Agreement with the 1515 Bristol Road, was approved by a vote of 4-0.

2947 Bridge Street – Water & Sewer Tapping Fee Agreement - On motion of Mr. McGowan, seconded by Mr. Carlin, the Board approved the Water Tapping Fee Application for 2947 Bridge Street, by a vote of 4-0

2947 Bridge Street – Professional Service Agreement - On motion of Mr. McGowan, seconded by Mr. Carlin, the Board approved the Professional Service Agreement with the 2947 Bridge Street, was approved by a vote of 4-0.

CHAIRMAN'S MINUTE

A. Adjournment – There being no further business, the Board, upon motion of Mr. McGowan, seconded by Mr. Thomson, and with a 4-0 aye vote, adjourned at 7:44 p.m.

Respectfully submitted,

BY: _____
Warwick Township Water and Sewer Authority